



TOWN OF FRIDAY HARBOR
Post Office Box 219 • Friday Harbor, Washington 98250
(360) 378 - 2810 • www.fridayharbor.org

AGENDA
TOWN COUNCIL

Thursday, August 6, 2026 at 12:00 PM

Town Council Chambers - 60 Second Street

Zoom Webinar: <https://us02web.zoom.us/j/86062582578> ~ Meeting ID: 860 6258 2578

***Vision:** Honoring our past while building a thriving and sustainable future.*

***Mission:** To preserve and enhance our unique island community known for its small town, rural atmosphere, and natural beauty. To sustain a vital downtown that enriches the business community, honors history, celebrates the arts, and preserves our natural environment.*

Call to Order / Roll Call / Flag Salute

Set Agenda / Announcements / Introduction

Public Comment

Consent Agenda

- Resolutions

Resolution No. 3037 - Authorizing public sale of used equipment deemed surplus.

- Minutes

July 16, 2026, Regular Business Meeting

- Payments & Claims

1	Claims	63827-63869	874-878,881-895	07/16/2026	\$1,074,177.79
2	UB Refunds	63870-63872		7/17/2026	\$895.79
3	Payroll	20317-20325	897-901 EFT 36	07/31/2026	\$384,945.14

Action and Discussion Items

- Public Hearing — Ordinance No. 1841 Regarding Transient Accommodations
- Ordinance No. 1841 — Amending portions of Ordinance No. 1119, Ordinance No. 1172, Ordinance No. 1219, Ordinance No. 1372, Ordinance No. 1504, Ordinance No. 1520, Ordinance No. 1802, Title 17, and Title 20 of the Friday Harbor Municipal Code, relating to Transient Accommodations, amending Districts and Uses, Off-Street Parking and Loading, Conditional Use Permits, and Project Permit Review Procedures.
- Town Council and SJC Joint Meeting Agenda Items for August 20, 2026 - Identify Legislative Priorities

Director Reports

- Public Works Update presented by Public Works Director Mike Liptack

Resolution No. 3038 — Change Order No. 1 to the contract with Discount Fence for the Public Parking Lot Improvement Project.

Resolution No. 3039 — Authorizing an emergency contract with Lawson Construction, Inc. for Water Supply Infrastructure associated with the Lawson Dam and Pond Draining Project

San Juan County (SJC) Report

Public Comment

Future Agenda Items

Adjourn

RESOLUTION NO. 3037

A RESOLUTION BY THE COUNCIL OF THE TOWN OF FRIDAY HARBOR
AUTHORIZING THE MAYOR TO OFFER FOR PUBLIC SALE OF USED
EQUIPMENT DEEMED SURPLUS.

WHEREAS, the Town of Friday Harbor has derived the useful life of the following equipment; and

WHEREAS, such equipment may still be valued to others; and

WHEREAS, Exhibit A is deemed surplus and may be disposed of in accordance with the Town's adopted Surplus and Disposition Policy;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Friday Harbor authorizes the item listed is Exhibit A deemed as surplus and may be disposed of in accordance with the Town's adopted Surplus and Disposition Policy.

Said surplus is attached hereto as Exhibit A.

DULY PASSED AND ADOPTED this 6th day of August 2026.

TOWN OF FRIDAY HARBOR

Evan Perrollaz, Mayor

SEAL of the
Town of Friday Harbor
ATTEST:

Jennifer M. Krembs, Town Clerk



TOWN OF FRIDAY HARBOR ASSET RETIREMENT FORM

DATE 7/10/2026

TAG/ASSET # 05579D

FUND OWING ASSET

DEPARTMENT

LOCATION

Public Works

ASSET DESCRIPTION 1997 MACK

Dump Truck

MODEL RD688

SERIAL#

1M2P267C6VM029428

RETIREMENT TYPE

☒ SURPLUS	☐ TRADED IN	☐ DESTROYED/DAMAGED	☐ MISSING	☐ DONATED
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Estimated Fair Market Value: \$ 16,000-18,000

SURPLUS SALE RESULT

VERIFIED & AUTHORIZED BY

DATE SIGNATURE

7/13/2026

COMMENTS SEE ATTACHED

FOR FINANCE DEPARTMENT USE ONLY

PROCEEDS OF SALE DEPOSITED

ACCOUNT #

RECEIVED BY FINANCE DEPARTMENT

DATE

REMOVED FROM INVENTORY BY

DATE

Estimated Fair Market Value

1997 Mack RD688 Heavy-Duty Truck

Vehicle Information

- **Year:** 1997
- **Make:** Mack
- **Model:** RD688
- **VIN:** 1M2P267C6VM029428
- **Engine:** Mack E7-400 V-MAC, 400 HP
- **Condition:** Fair

Market Value Assessment

Kelley Blue Book does not provide value for Class 8 commercial trucks such as the Mack RD688. The estimated value is based on current commercial truck market listings, dealer pricing, and comparable sales of similar Mack RD688 trucks in similar condition.

Current market listings indicate comparable 1997 Mack RD688 trucks generally sell between **\$16,000 and \$35,000**, depending on mileage, mechanical condition, maintenance history, and equipment configuration.

Based on the truck's reported **fair condition**, the estimated fair market value is:

Estimated Fair Market Value: \$ 16,000-18,000

Recommendation

Based on the available market data and the vehicle's overall condition, we recommend using an estimated fair market value of **\$18,000** for inventory, surplus evaluation, or disposition purposes. The final sale price may vary depending on market demand, the results of any public auction or sealed bid process, and the specific condition of the vehicle at the time of sale.



TOWN OF FRIDAY HARBOR
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MINUTES TOWN COUNCIL

Thursday, July 16, 2026 at 12:00 PM
Town Council Chambers - 60 Second Street

Call to Order / Roll Call / Flag Salute

Mayor Perrollaz called the regular session of the Town Council to order at 12:00 p.m.

Councilmembers: Steve Hushebeck (Position No. 1), Richard Geffen (Position No. 2), Anna Maria de Freitas (Position No. 3; excused), Chelsey Dyer (Position No. 4), and Barbara Starr (Position No. 5).

Mayor Evan Perrollaz, Administrator Denice Kulseth, Clerk Jennifer Krembs, Community Development Director Ryan Ericson, and Public Works Director Mike Liptack.

Set Agenda / Announcements

Mayor Perrollaz announced:

- UW Football Event – July 18, 2026; Town participants and volunteers were recognized; Clerk Krembs was thanked for organizing the event.
- Town slogan submittals were shared. Some municipalities have flags and pins to represent their agency,
- Taylor Clark has been hired to join the Streets and Parks Department.
- An invitation to Council to tour various Public Works departments; arrangements can be made through the Town Clerk. The crews appreciate the time taken to see the work being done across the Town.

Agenda was set.

Public Comment

No public comment was forthcoming.

Consent Agenda

Moved by Councilmember Geffen, seconded by Councilmember Hushebeck, to approve the consent agenda for July 16, 2026. Motion Yes 4, No 0, Abstained 0, with Councilmember de Freitas absent.

- Resolutions

Resolution No. 3034 - Ratifyng Amendment No. 3 to Task Order No. 2 with Brown and Caldwell for the Water Treatment Plant Improvement Project

- Minutes

July 2, 2026, Regular Business Meeting

- Payments & Claims

Item	Type	Warrant #	EFT #	Dated	Amount
1	Claims	63785-63826		07/02/2026	\$289,093.80
2*	Payroll	20306-20316	33-35, 836,867-872	06/30/2026	\$426,875.68

Action and Discussion Items

- Public Works update on the Parking Improvement Project presented by Public Works Director Mike Liptack

Liptack shared the improvement project details, including the installation of a new fence and Corten steel planters.

Resolution No. 3035 - Authorizing a contract with Discount Fencing for the Public Parking Lot Improvement Project

Moved by Councilmember Starr, seconded by Councilmember Hushebeck, to authorize Resolution No. 3035, a contract with Discount Fencing for the Public Parking Lot Improvement Project. Motion Yes 4, No 0, Abstained 0, with Councilmember deFreitas absent.

- San Juan County Interlocal with Public Works Update presented by Town Administrator Denice Kulseth

Kulseth explained the proposed interlocal agreement with San Juan County (SJC) for mutual assistance for Public Works.

Resolution No. 3036 - Authoring an interlocal agreement for Public Works with San Juan County

Moved by Councilmember Hushebeck, seconded by Councilmember Geffen, to authorize Resolution No. 3036, an interlocal agreement for mutual assistance for Public Works with San Juan County. Motion Yes 4, No 0, Abstained 0, with Councilmember deFreitas absent.

- Citizen Email (June 23, 2026) from Greg Maynard presented by Community Development Director Ryan Ericson

Ericson addressed the June 23, 2026, email from citizen Greg Maynard. Ericson explained all the citizen concerns the Town has addressed. Details were included in the packet. Council had no further questions.

Director Reports

Ericson shared the San Juan Community Home Trust's request to amend the development agreement for the Argyle Avenue development, Lee's Landing, to allow a mix of homeownership and rental units. The requested amendment is intended to improve the project's ability to secure funding. It was noted that the proposed change would not create any zoning conflicts; however, if the agreement is amended, the applicable income bands for the rental units would need to be considered. Council expressed interest in placing the proposed amendment topic on the next agenda for further discussion.

San Juan County (SJC) Report

County Councilmember District No. 1 Representative Kari McVeigh addressed the proposed development, Lee's Landing, and how the mix of homeownership and rentals would help the Home Trust secure project funding. McVeigh shared information on the SJC budget, timeline, and federal grant processes.

Administrator's Report

Kulseth shared the following:

- The Streets and Parks Department and Supervisor Justin Nibler were recognized for their efforts in preparing for and contributing to the success of the Fourth of July celebration. Chamber of Commerce Executive Director Becki Day was also recognized for her work coordinating the event.
- New hire Taylor Clark has been hired for the Streets and Parks Department. The Refuse Department has begun interviews for their vacant position.
- The Public Facilities Funding Assistance Program (PFFAP) grants are rural sales tax funding earmarked for economic development purposes. The Town intends to apply for a second grant in the amount of \$2,500,000.
- Excitement was shared for the UW Football Team's visit on July 18, 2026; the team will participate in a scavenger hunt for team building.

Public Comment

No public comment was forthcoming.

Executive Session - Pursuant to RCW 42.30.110 - 1 (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party.

At 12:30 p.m., Council held an Executive Session in accordance with the provision of RCW 42.30.110 (1)(i) litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party. The session was estimated to last one hour; no action is anticipated to follow. Participants: Town Council, Mayor Perrollaz, and Administrator Kulseth. At 1:30 p.m., the session ended for a total session time of 60 minutes.

Future Agenda Items

- Council discussed the Town's visual identity following observations of municipal flags and lapel pins displayed at the AWC Annual Conference. It was noted that the Town's current logo does not readily lend itself to use on items such as flags, pins, and other promotional materials. Council discussed the potential benefits of developing a Town slogan or motto to strengthen community pride, reinforce the Town's identity, and enhance its organizational culture. Council also discussed exploring a new logo that would align with the Town's recently updated website and support civic branding and civic pride. Councilmember Geffen expressed interest in further exploring these concepts. The phrase "Anchored in Community" was discussed as a potential slogan and as a theme that could provide imagery and direction for the development of a new Town logo.

- OPALCO solar panel discussion to explore Town opportunities was requested.

Adjourn

Hearing no further business and no objection, Mayor Perrollaz adjourned the meeting at 1:38 p.m. The next regular meeting is scheduled for August 6, 2026, at 12:00 p.m.

TOWN OF FRIDAY HARBOR

Evan Perrollaz, Mayor

SEAL of the Town of Friday
Harbor
ATTEST:

Jennifer M. Krembs, Town
Clerk



Town of Friday Harbor

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Finance Department Approval of Claims Against the Town Presented at Council Meeting: August 6, 2026

Item	Type	Warrant #	EFT #	Dated	Amount
1	Claims	63827-63869	874-878,881-895	07/16/2026	\$1,074,177.79
2	UB Refunds	63870-63872		7/17/2026	\$895.79
3	Payroll	20317-20325	897-901 EFT 36	07/31/2026	\$384,945.14
4					
5					
6					

A consent agenda motion was made by the Town Council. The below vote of the Councilmembers of the Town of Friday Harbor, San Juan County, Washington, do hereby certify that merchandise and services specified above have been received and services have been performed as listed on the attached registers and have been approved for payment as audited and distributed by Finance Director, Bethany Berry.

Council Member	Moved	Second	Approved	Denied	Abstained	Absent
Hushebeck						
Geffen						
de Freitas						
Dyer						
Starr						

Claims not Approved by Town Council: _____

Reviewed by Town Administrator: _____

Signature/Date



Town of Friday Harbor

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**Finance Director Approval of Claims Against the Town
Issuance of Claims & Payroll Warrants**

Pursuant to Friday Harbor Municipal Code 3.08.010 each supervisory official of the Town is designated to be an auditing officer with respect to all operations of their department or activity for the purpose of authenticating and certifying that material has been furnished, that services have been rendered, that labor has been performed, and that the claim is just, due and an unpaid obligation against the Town. All claims listed below and on the attached register have been certified by the respective supervisory officials. In the event the Town Council disapproves any claim, the Finance Director shall cause the disapproved claim to be recognized as receivables of the Town and shall pursue collection.

I, the Finance Director and designated auditing official of the Town of Friday Harbor, San Juan County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Town, and that I am authorized to authenticate and certify to said claim.

Additionally, I, the Finance Director and designated auditing official of the Town of Friday Harbor, San Juan County, Washington do hereby certify under penalty of perjury that any employee or Town official reimbursement claim is a just, due and unpaid obligation against the Town, and that I am authorized to certify to said claim.

The following vouchers, warrants, and electronic payments are approved for payment:

<u>Type</u>	<u>Numbers</u>	<u>Dated</u>	<u>In the Amount of</u>
Regular Claims			
Warrants:	63827-63869	07/16/2026	\$1,039,484.78
Electronic Payments:	DFT874-878, 881-895	07/16/2026	\$34,693.01
Payroll Claims			
Warrants:			
Electronic Payments:			
Total Claims:			\$1,074,177.79

Reviewed by Asst Finance Director: _____

Signature

Date



Town of Friday Harbor

Check Report

By Check Number

Date Range: 07/16/2026 - 07/16/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP/PY Warrant-AP/PY Warrants						
00055	Always Connect Solutions	07/16/2026	Regular	0.00	138.00	63827
00056	Amazon Capital Services, Inc	07/16/2026	Regular	0.00	21,774.90	63828
01805	Boss Construction	07/16/2026	Regular	0.00	782,610.54	63829
00200	Browne's Home Center a Division of TAL Holdin	07/16/2026	Regular	0.00	577.95	63830
00219	Capital One Trade Credit/Ace Hardware# 6000	07/16/2026	Regular	0.00	145.64	63831
00236	Cattle Point Rock and Topsoil, LLC	07/16/2026	Regular	0.00	197.20	63832
00245	CenturyLink	07/16/2026	Regular	0.00	764.81	63833
00363	DiJulio Displays, Inc.	07/16/2026	Regular	0.00	3,268.59	63834
01832	Ethos PNW	07/16/2026	Regular	0.00	11,156.25	63835
00434	Exact Scientific Services, Inc.	07/16/2026	Regular	0.00	537.00	63836
00439	FedEx	07/16/2026	Regular	0.00	19.78	63837
01887	Heather Lee	07/16/2026	Regular	0.00	2,640.00	63838
01730	Infosend Inc	07/16/2026	Regular	0.00	1,046.03	63839
00645	Inter Island Water Co.	07/16/2026	Regular	0.00	280.21	63840
01888	Internal Revenue Service	07/16/2026	Regular	0.00	1,476.23	63841
00670	Island Network	07/16/2026	Regular	0.00	1,878.93	63842
00673	Island Petroleum Service	07/16/2026	Regular	0.00	8,591.89	63843
00691	JAC 330 Spring San Juan, LLC	07/16/2026	Regular	0.00	2,724.82	63844
00783	Kulseth, Denice	07/16/2026	Regular	0.00	75.09	63845
00793	Lautenbach Industries LLC	07/16/2026	Regular	0.00	21,889.99	63846
00886	Mike Carlson Enterprises, Inc	07/16/2026	Regular	0.00	300.00	63847
00887	Mike Jenrette	07/16/2026	Regular	0.00	9,000.00	63848
01785	Ogden Murphy Wallace PLLC	07/16/2026	Regular	0.00	6,211.60	63849
01072	Printonix, Inc	07/16/2026	Regular	0.00	161.70	63850
01090	Quadient Finance USA, Inc	07/16/2026	Regular	0.00	500.00	63851
01167	San Juan Automotive Center	07/16/2026	Regular	0.00	937.65	63852
01199	San Juan Pest Control, Inc.	07/16/2026	Regular	0.00	106.48	63853
01221	SCADA & Controls Engineering, Inc.	07/16/2026	Regular	0.00	600.00	63854
01276	SJC District Court	07/16/2026	Regular	0.00	5,983.80	63855
01278	SJC Economic Development Council	07/16/2026	Regular	0.00	4,945.08	63856
01288	SJC Sheriff's Office	07/16/2026	Regular	0.00	45,683.21	63857
01326	Sound Publishing, Inc.	07/16/2026	Regular	0.00	618.52	63858
01387	T Mobile	07/16/2026	Regular	0.00	381.40	63859
01388	T&T Recovery Inc	07/16/2026	Regular	0.00	2,654.96	63860
01450	Town of FH / Retainage	07/16/2026	Regular	0.00	37,752.56	63861
01457	Town of Friday Harbor	07/16/2026	Regular	0.00	9,652.55	63862
01462	Town of La Conner	07/16/2026	Regular	0.00	946.28	63863
01480	Tyler Technologies, Inc	07/16/2026	Regular	0.00	43,089.03	63864
01484	Uline Inc	07/16/2026	Regular	0.00	656.91	63865
01506	USABlueBook	07/16/2026	Regular	0.00	3,188.55	63866
01509	Utilities Underground Location Center	07/16/2026	Regular	0.00	13.80	63867
01555	WA State Dept of Ecology	07/16/2026	Regular	0.00	3,791.35	63868
01573	WA State DOT - Ferries	07/16/2026	Regular	0.00	515.50	63869
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	41.24	DFT0000874
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	2,044.83	DFT0000875
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	685.05	DFT0000876
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	111.00	DFT0000877
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	150.72	DFT0000878
01567	WA State Dept of Retirement	07/16/2026	Bank Draft	0.00	153.42	DFT0000881
01569	WA State Dept of Revenue	07/16/2026	Bank Draft	0.00	28,063.95	DFT0000882
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	10.70	DFT0000883
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	1,250.70	DFT0000884
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	590.07	DFT0000885
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	590.07	DFT0000886

Check Report

Date Range: 07/16/2026 - 07/16/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	15.45	DFT0000887
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	40.00	DFT0000888
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	477.91	DFT0000890
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	15.45	DFT0000891
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	80.00	DFT0000892
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	5.43	DFT0000893
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	125.00	DFT0000894
00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	242.02	DFT0000895

Bank Code AP/PY Warrant Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	98	43	0.00	1,039,484.78
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	19	19	0.00	34,693.01
EFT's	0	0	0.00	0.00
	117	62	0.00	1,074,177.79

Check Report

Date Range: 07/16/2026 - 07/16/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: KeyBank Operating-KeyBank Operating 00758	Keybank - Corp. Card	07/16/2026	Bank Draft	0.00	392.17	DFT0000889

Bank Code KeyBank Operating Summary

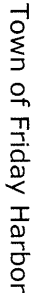
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	392.17
EFT's	0	0	0.00	0.00
	1	1	0.00	392.17

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	98	43	0.00	1,039,484.78
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	20	20	0.00	35,085.18
EFT's	0	0	0.00	0.00
	118	63	0.00	1,074,569.96

Fund Summary

Fund	Name	Period	Amount
999	Pool Operating Cash	7/2026	1,074,569.96
			1,074,569.96



My Council Claims Register Detail Multiple Packets

APPKT05853 - 2026-07-16 Warrants

By Docket/Claim Number

Warrant #	Vendor Name	Payable Description	Item Description	Account Number	Payment Amount
63827	Always Connect Solutions				
	INV-038795	Telemetry Services			138.00
			Radio Read Towers	410.121.5340040.42.01	10.00
			Sewer Scada	420.210.5350040.42.01	25.00
			Water Scada	410.110.5340040.42.01	34.00
			Water Scada	410.120.5340040.42.01	69.00

My Council Claims Register Detail Multiple Packets

APPKT05853 - 2026-07-16 Warrants

Vendor Name		Payable Description	Item Description	Account Number	Payment Amount	
Warrant #	Payable Number				Distribution Amount	
1GKG-JX13-JJ6Q	1DTN-MTKR-TY6V	Public Restroom Supplies	Jumbo Toilet Paper	130.086.5573030.31.01	160.60	
			SRC: Amazon Discount	001.007.5188030.31.00	-2.69	
				101.007.5433030.31.00	-1.12	
				410.007.5340030.31.00	-3.60	
				420.007.5350030.31.00	-3.38	
				430.007.5370030.31.00	-2.46	
				450.007.5310030.31.00	-1.31	
				001.007.5188030.31.00	53.86	
				101.007.5433030.31.00	22.42	
				410.007.5340030.31.00	71.92	
1GQ3-FWX4-TLXM		Sys Admin Server Room Cooling	SRC: Soft Black Tubing & Clear Coolant Combo	420.007.5350030.31.00	67.54	
				430.007.5370030.31.00	49.20	
				450.007.5310030.31.00	26.20	
				001.007.5188030.31.00	564.56	
				101.007.5433030.31.00	234.98	
				410.007.5340030.31.00	753.75	
				420.007.5350030.31.00	707.99	
				430.007.5370030.31.00	515.73	
				450.007.5310030.31.00	274.65	
				001.007.5188030.31.00	223.41	
1GPV-TRXQ-GQPK		Sys Admin Server Room Cooling	SRC: Portable Air Conditioner/Dehumidifier	101.007.5433030.31.00	92.99	
				410.007.5340030.31.00	298.29	
				420.007.5350030.31.00	280.17	
				430.007.5370030.31.00	204.09	
				450.007.5310030.31.00	108.69	
				001.001.5116030.35.00	60.84	
				001.001.5116030.35.00	60.85	
				001.001.5116030.35.00	60.84	
				001.001.5116030.35.00	60.84	
				001.001.5116030.35.00	60.84	
1H9K-RPPN-KW96	1JQQ-6KLV-XMFL	Public Restroom Supplies	Jumbo Toilet Paper	130.086.5573030.31.01	160.60	
				001.007.5188030.31.00	-119.60	
				101.007.5433030.31.00	-49.78	
				410.007.5340030.31.00	-159.68	
				420.007.5350030.31.00	-149.98	
				430.007.5370030.31.00	-109.25	
				450.007.5310030.31.00	-58.18	
				410.110.5340030.31.00	73.20	
				001.008.5189030.31.00	13.38	
				101.008.5423030.31.00	13.38	
1KYH-1J6C-XAXF	1MY3-VGF3-KHLL	WTP Supplies	Bounty Paper Towels	410.008.5340030.31.00	13.38	
				420.008.5350030.31.00	13.38	
				430.008.5370030.31.00	13.38	
1JQQ-6KLV-XMFL		Sys Admin Server Upgrade	Jumbo Toilet Paper	130.086.5573030.31.01	160.60	
				001.007.5188030.31.00	-119.60	
				101.007.5433030.31.00	-49.78	
				410.007.5340030.31.00	-159.68	
				420.007.5350030.31.00	-149.98	
				430.007.5370030.31.00	-109.25	
				450.007.5310030.31.00	-58.18	
				410.110.5340030.31.00	73.20	
				001.008.5189030.31.00	13.38	
				101.008.5423030.31.00	13.38	

My Council Claims Register Detail Multiple Packets

APPKT05853 - 2026-07-16 Warrants

Warrant #	Vendor Name		Item Description	Payment Amount	
	Payable Number	Payable Description	Account Number	Distribution Amount	
1M73-VGP3-KHL	Custodial Supplies	Jumbo Toilet Paper Toilet Paper	450.008.5310030.31.00	13.40	
			001.008.5189030.31.00	4.08	
			101.008.5423030.31.00	4.08	
			410.008.5340030.31.00	4.08	
			420.008.5350030.31.00	4.08	
			430.008.5370030.31.00	4.11	
			450.008.5310030.31.00	4.08	
			130.086.5573030.31.01	-3.39	
			001.008.5189030.31.00	1.60	
			101.008.5423030.31.00	1.61	
1PFV-VGTG-MTMD	Custodial Supplies	Amazon Discount Glade Air Freshener	410.008.5340030.31.00	1.61	
			420.008.5350030.31.00	1.61	
			430.008.5370030.31.00	1.61	
			450.008.5310030.31.00	1.61	
			130.086.5573030.31.01	177.87	
			001.008.5189030.31.00	2.98	
			101.008.5423030.31.00	2.98	
			410.008.5340030.31.00	2.98	
			420.008.5350030.31.00	2.98	
			430.008.5370030.31.00	2.98	
		Gojo Soap Refill Hefly Garbage Bags	450.008.5310030.31.00	2.98	
			101.008.5189030.31.00	13.38	
			101.008.5423030.31.00	13.38	
			410.008.5340030.31.00	13.38	
			420.008.5350030.31.00	13.38	
			430.008.5370030.31.00	13.39	
			450.008.5310030.31.00	13.38	
			001.008.5189030.31.00	11.30	
			101.008.5423030.31.00	11.30	
			410.008.5340030.31.00	11.31	
		Mr.Clean Febreze	420.008.5350030.31.00	11.31	
			430.008.5370030.31.00	11.31	
			450.008.5310030.31.00	11.29	
			001.008.5189030.31.00	4.05	
			101.008.5423030.31.00	4.05	
			410.008.5340030.31.00	4.04	
			420.008.5350030.31.00	4.05	
			430.008.5370030.31.00	4.05	
			450.008.5310030.31.00	4.05	
			001.008.5189030.31.00	1.07	
		Mr.Clean Lemon	101.008.5423030.31.00	1.08	
			410.008.5340030.31.00	1.08	
			420.008.5350030.31.00	1.08	
			430.008.5370030.31.00	1.08	
			450.008.5310030.31.00	1.08	
			001.008.5189030.31.00	1.08	
			101.008.5423030.31.00	1.08	
			410.008.5340030.31.00	1.08	
			420.008.5350030.31.00	1.08	
			430.008.5370030.31.00	1.08	
		Mr.Clean W/ Unstopables	450.008.5310030.31.00	4.05	
			001.008.5189030.31.00	1.07	
			101.008.5423030.31.00	1.08	
			410.008.5340030.31.00	1.08	
			420.008.5350030.31.00	1.08	
			430.008.5370030.31.00	1.08	
			450.008.5310030.31.00	1.08	
			001.008.5189030.31.00	1.08	
			101.008.5423030.31.00	1.08	
			410.008.5340030.31.00	1.08	

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APPKT05853 - 2026-07-16 Warrants

Warrant #	Vendor Name		Payable Description	Item Description	Payment Amount	
	Payable Number				Account Number	Distribution Amount
63829	1PFV-YGTG-MTMD	Custodial Supplies	Mt.Clean W/ Unstopables	Paper Towels	430.008.5370030.31.00	1.07
					450.008.5310030.31.00	1.07
					001.008.5189030.31.00	13.69
					101.008.5423030.31.00	13.69
					410.008.5340030.31.00	13.69
					420.008.5350030.31.00	13.69
					430.008.5370030.31.00	13.68
					450.008.5310030.31.00	13.68
					001.008.5189030.31.00	17.71
					101.008.5423030.31.00	17.69
					410.008.5340030.31.00	17.71
					420.008.5350030.31.00	17.71
					430.008.5370030.31.00	17.70
					450.008.5310030.31.00	17.70
					001.008.5189030.31.00	1.18
63829	1XIQ-X7K7-LCH1	Refuse Supplies Sys Admin Server Room Upgrade	Laundry Detergent SRU: NVIDIA GeForce	Zep Glass Cleaner	101.008.5423030.31.00	1.16
					410.008.5340030.31.00	1.16
					420.008.5350030.31.00	1.16
					430.008.5370030.31.00	1.16
					450.008.5310030.31.00	1.16
					001.007.5188030.31.00	91.24
					430.371.5370030.31.00	91.24
					001.007.5188030.31.00	931.65
					101.007.5433030.31.00	387.77
					410.007.5340030.31.00	1,243.87
					420.007.5350030.31.00	1,168.34
					430.007.5370030.31.00	851.07
					450.007.5310030.31.00	453.23
					001.007.5188030.31.00	76.28
					101.007.5433030.31.00	31.75
63829	1YH7-YKWV-VLYM	Sys Admin Server Room Cooling	SRC: Noctua Quiet Fan	SRC: Noctua Quiet Fan	410.007.5340030.31.00	101.83
					420.007.5350030.31.00	95.66
					430.007.5370030.31.00	69.68
					450.007.5310030.31.00	37.11
					001.007.5188030.31.00	198.38
					101.007.5433030.31.00	82.57
					410.007.5340030.31.00	264.87
					420.007.5350030.31.00	248.78
					430.007.5370030.31.00	181.22
					450.007.5310030.31.00	96.51
					782.610.54	
					422.285.5943560.63.27	820,363.10
					422.285.5943560.63.27	-37,752.56

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Vendor Name		Payable Description	Item Description	Account Number	Payment Amount
Warrant #	Payable Number				Distribution Amount
63830	Browne's Home Center a Division of TAL Holdings LLC				577.95
	6000-3834857	WTP Supplies	Hyde Mudslinger Power Mix	410.110.5340030.31.00	10.01
	6000-3835614	WWTP Small Tools	Oil Filter PVC Plier Channel Lock	420.210.5350030.31.00	33.00
	6000-3845081	Streets Supplies	Milwaukee Jump Starter	001.700.5768030.31.00	162.97
	6000-3848978	WTP Supplies	Sch 40 PVC Conduit	101.610.5423030.31.00	162.97
	6000-3853239	Refuse Supplies	Aquaflna Water Case	410.120.5340030.31.00	78.78
	6000-3854639	WTP Supplies	Aquaflna Water Bottles Cs	430.371.5370030.31.00	31.68
			Hex Cap	410.110.5340030.31.00	7.92
			Nylon Lock Nut	410.110.5340030.31.00	7.39
	6000-3867119	Parks Supplies	FIP Ball Valve	410.110.5340030.31.00	4.74
			Gas Valve	001.700.5768030.31.00	26.87
			PTFE Tape	001.700.5768030.31.00	22.12
			PVC Ball Valve	001.700.5768030.31.00	1.78
			SQ Wire Pins	001.700.5768030.31.00	5.26
			Goof Off Graffiti Remover	001.700.5768030.31.00	3.61
	6000-3871317	Street Supplies		101.610.5423030.31.00	18.85
63831	Capital One Trade Credit/Ace Hardware# 6000				145.64
	G00373	Water Distribution Supplies	Ace Discount	410.120.5340030.31.00	-0.98
			Great Stuff Big Gap	410.120.5340030.31.00	9.77
	G01026	WWTP Supplies	Ace Discount	420.210.5350030.31.00	-1.96
			Hose Nozzle Rear Trigger	420.210.5350030.31.00	19.55
	G01497	Street Supplies	Ace Discount	101.610.5423030.31.00	-11.41
			Fold Work Light	101.610.5423030.31.00	70.61
			Fold Work Light	101.610.5423030.31.00	43.45
	G01834	WWTP Supplies	Ace Discount	420.210.5350030.31.00	-1.85
			Adjustable Metal Hose Nozzle	420.210.5350030.31.00	18.46
63832	Cattle Point Rock and Topsoil, LLC				197.20
	4964	Street Supplies	Garden Mix Front Street	001.700.5768030.31.00	197.20
63833	Centurylink				764.81
	2026-07 Centurylink	Centurylink Internet 7/5/26-8/5/26	Internet 07/05/26-08/05/26	001.008.5189040.42.02	42.91
				410.008.5340040.42.01	207.20
				410.008.5340040.42.01	124.01
				410.008.5340040.42.01	151.05
				420.008.5350040.42.01	157.67
				420.008.5350040.42.02	81.97
63834	Dilulio Displays, Inc.				3,268.59
	10131	Holiday Snowflakes	Silhouette Cascade Snowflakes	130.086.5573030.31.02	3,268.59
63835	Ethos PNW				11,156.25
	26-003	Contracted Planning Services 04/13/26 - 06/29/26	Contracted Planning Services	001.030.5586040.41.17	11,156.25
63836	Exact Scientific Services, Inc.				537.00
	26-12568	Monthly Nutrient Testing	Monthly Nutrient Testing	420.210.5350040.41.01	537.00

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APPKT05853 - 2026-07-16 Warrants

Vendor Name		Payable Description	Item Description	Account Number	Payment Amount	
Warrant #	Payable Number				Distribution Amount	
63837	FedEx 9-365-07967	Wastewater Samples to Exact Scientific Services	Wastewater Samples to Exact Scientific Services	420.210.5350040.41.01	19.78	19.78
63838	Heather Lee 1	Accounting Consulting June 2026	Accounting Consulting June 2026	001.004.5142040.41.00	2,640.00	2,640.00
63839	Infosend Inc 312722	Utility Bills & Insert	June Utility Bills	410.004.5340040.41.04 420.004.5350040.41.04 430.004.5370040.41.04 450.004.5310040.41.04 410.120.5340040.41.00 420.220.5350040.41.00	212.21 212.22 212.22 212.22 98.58 98.58	1,046.03
63840	Inter Island Water Co. 045740	WWTP Supplies	5 Gallon Bottle Deposit	420.210.5350030.31.00 420.220.5350030.31.00 420.210.5350030.31.00 420.220.5350030.31.00 001.008.5189030.31.00 001.008.5189030.31.00 420.210.5350030.31.00 420.220.5350030.31.00 420.210.5350030.31.00 420.220.5350030.31.00 001.008.5189030.31.00 001.008.5189030.31.00 101.610.5423030.31.00 101.800.5429030.31.00 410.008.5340030.31.00 410.800.5340030.31.00 420.210.5350030.31.00 420.800.5350030.31.00 430.800.5370030.31.00 450.800.5310030.31.00 410.120.5340030.31.00 410.120.5340030.31.00	10.50 10.50 24.45 24.44 32.60 16.30 32.60 24.45 24.44 -10.50 -10.50 10.87 10.87 10.87 2.17 2.17 10.87 2.17 2.17 2.17 2.17 14.00 32.60	280.21
	045844 046117 046576 046707	Town Hall Supplies Town Hall Supplies Town Hall Supplies WWTP Supplies	5 Gallon Water 5 Gallon Water 5 Gallon Water 5 Gallon Water	001.008.5189030.31.00 001.008.5189030.31.00 001.008.5189030.31.00 420.210.5350030.31.00	32.60 16.30 32.60 24.45	
	046909	Monthly Service Charge TH WWTP PW WTP :	Gallon Bottle Deposit Credit Monthly Service Charge	420.220.5350030.31.00 420.210.5350030.31.00 420.220.5350030.31.00 001.008.5189030.31.00 001.008.5189030.31.00 101.610.5423030.31.00 101.800.5429030.31.00 410.008.5340030.31.00 410.800.5340030.31.00 420.210.5350030.31.00 420.800.5350030.31.00 430.800.5370030.31.00 450.800.5310030.31.00 410.120.5340030.31.00 410.120.5340030.31.00	-10.50 -10.50 10.87 10.87 10.87 2.17 2.17 10.87 2.17 2.17 2.17 2.17 2.17 14.00 32.60	
63841	Internal Revenue Service CP171	2023 941 Tax Penalty	2023 941 Tax Penalty	001.008.5189040.49.19	1,476.23	1,476.23

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APPKT05853 - 2026-07-16 Warrants

Warrant #	Vendor Name	Payable Number	Payable Description	Item Description	Account Number	Payment Amount
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63842	Island Network	INV-000681659	July Internet	July Internet	001.008.5189040.42.02	200.74
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					101.800.5429040.42.02	74.69
					130.086.5573040.42.01	379.08
					410.800.5340040.42.02	74.69
					420.008.5350040.42.02	186.73
					420.800.5350040.42.02	74.69
					430.800.5370040.42.02	74.69
					450.800.5310040.42.02	74.69
					410.121.5340040.42.02	250.00
					410.121.5913470.70.51	488.93

63843	Island Petroleum Service	07932	WWTP Supplies	Dyed Diesel for Generator	420.210.5350030.32.02	8,591.89
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	11368	Water Distribution Supplies	DEF Fluid	410.120.5340030.31.00	54.21
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	CFSI-25149	Fuel	Fuel	001.008.5189030.32.01	271.59
				001.700.5768030.32.00	228.13
				101.610.5423030.32.00	1,341.77
				101.800.5429030.32.00	45.02
				410.110.5340030.32.01	571.26
				410.120.5340030.32.00	1,271.17
				410.800.5340030.32.00	45.04
				420.008.5350030.32.00	100.21
				420.210.5350030.32.00	24.00
				420.220.5350030.32.00	558.08
				420.800.5350030.32.00	45.03
				430.371.5370030.32.00	2,876.99
				430.372.5370030.32.00	168.90
				430.800.5370030.32.00	13.83
				450.800.5310030.32.00	45.02
				001.700.5768030.32.00	157.88
				101.610.5423030.32.00	174.23
				410.120.5340030.32.00	222.08
				430.371.5370030.32.00	-29.42

63844	JAC 330 Spring San Juan, LLC	2026-07	July Municipal Rent	July Rent 07/01/2026-07/31/2026	101.650.5919570.70.51	2,724.82
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	SI-5886	Fuel When Card Reader Was Down	Fuel When Card Reader Was Down	July Rent Property Tax	101.650.5919570.70.51	443.82
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APPKT05853 - 2026-07-16 Warrants

Warrant #	Vendor Name	Payable Number	Payable Description	Item Description	Account Number	Payment Amount
63845	Kulseth, Denice	2026-06-23 Kulseth	Travel Expense Voucher AWC Conference	Travel Expense Voucher AWC Conference	001.003.5131040.43.00	12.51
					101.003.5431040.43.00	12.52
63846	Lautenbach Industries LLC	SJT260628-01	Tipping Fees: 06/22/26-6/28/26	Compactor	430.371.5370040.41.03	21,889.99
				Recycle	430.372.5370040.41.01	1,669.17
				Refuse	430.371.5370040.41.02	581.75
				Compactor	430.371.5370040.41.03	7,961.03
63847	Mike Carlson Enterprises, Inc	SJT260705-01	Tipping Fees: 06/29/26-06/30/26	Refuse	430.371.5370040.41.02	1,472.28
				Oil	430.008.5370040.41.00	3,356.66
				Recycle	430.372.5370040.41.01	390.00
				Refuse	430.371.5370040.41.02	838.50
63848	Mike Jenrette	250207	Yard Waste Disposal	Yard Waste Disposal 6/11	430.373.5370040.41.01	5,620.60
				Yard Waste Disposal 6/25	430.373.5370040.41.01	300.00
63849	Ogden Murphy Wallace PLLC	929879	Nelson St. Sewer Pipe Re-line	Yard Waste Disposal	423.285.5350040.48.30	150.00
				Nelson St. Sewer Pipe Re-line	001.030.5586040.40.00	9,000.00
63850	Printonxy, Inc	160891	Legal Services thru 05/31/26	CDP Legal Services thru 05/31/26	001.006.5154140.40.00	6,211.60
				Finance Legal Services thru 05/31/26	001.006.5154140.40.00	739.20
				General Legal Services thru 05/31/26	001.006.5154140.40.00	281.60
				LOSH Legal Services thru 05/31/26	410.008.5340040.40.00	70.40
63850	Town Hall Supplies	161012	Backflow Manual	8x28 PVS MIL	001.008.5189030.31.00	5,120.40
				Shipping & Handling	001.008.5189030.31.00	161.70
				Print/Bind Backflow Manual	410.122.5340030.31.00	39.11
				24X36 Scan Plot	101.800.5429030.31.00	5.44
				FS Email Plot	101.800.5429030.31.00	95.82
					410.800.5340030.31.00	3.73
					410.800.5340030.31.00	3.72
					420.800.5350030.31.00	3.72
					430.800.5370030.31.00	3.72
					450.800.5310030.31.00	3.72
					101.800.5429030.31.00	3.72
					410.800.5340030.31.00	3.72

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APPKT05853 - 2026-07-16 Warrants

Warrant #	Vendor Name	Payable Number	Payable Description	Item Description	Account Number	Payment Amount
63851	Quadient Finance USA, Inc	05292026	Postage Refill 05/29/2026	Postage Refill 05/07/24	001.008.5189040.42.03	250.00
					101.008.5423040.42.03	50.00
					410.008.5340040.42.03	50.00
					420.008.5350040.42.03	50.00
					430.008.5370040.42.03	50.00
63852	San Juan Automotive Center	203845	WWTP Vehicle Supplies	Valvoline Coolant	420.210.5350040.48.10	937.65
					430.371.5370030.31.00	21.19
					420.220.5350030.31.00	907.88
					450.008.5310040.42.03	8.58
					420.210.5350040.41.00	106.48
63853	San Juan Pest Control, Inc.	287744	Rodent Service	Rodent Service	420.210.5350040.41.07	600.00
					420.210.5350040.41.07	400.00
					420.210.5350040.41.07	200.00
					001.002.5125040.41.01	5,983.80
					001.001.5116040.41.07	4,945.08
63854	SCADA & Controls Engineering, Inc.	2026-037	SCADA T&M Support	Influent Pumps Troubleshooting	001.001.5116040.41.07	3,910.67
					001.001.5116040.41.07	1,034.41
					001.020.5217040.41.01	45,683.21
					001.030.5586040.44.00	618.52
					001.030.5586040.44.00	2.25
63855	SJC District Court	2026-07	SJC District Court - Monthly Contract - July	SJC District Court - Monthly Contract - July	001.030.5586040.44.00	106.05
					001.030.5586040.44.00	261.33
					001.030.5586040.44.00	248.89
					001.007.5188040.42.01	381.40
					420.210.5350040.41.15	2,654.96
63856	SJC Economic Development Council	2026-June	2026-06 EDC Support & Tech Training	Fuel Surcharge	420.210.5350040.41.15	33.57
					420.210.5350040.41.15	1,300.00
					420.210.5350040.41.15	21.39
					420.210.5350040.41.15	1,300.00
					422.285.5943560.63.27	37,752.56
63857	SJC Sheriff's Office	2026-07	July Contract	Hauling Wastewater to Treatment Plant	420.210.5350040.41.15	1,300.00
					420.210.5350040.41.15	21.39
					420.210.5350040.41.15	1,300.00
					420.210.5350040.41.15	1,300.00
					422.285.5943560.63.27	37,752.56
63858	Sound Publishing, Inc.	82452175	Town Notices	Hauling Wastewater to Treatment Plant	420.210.5350040.41.15	1,300.00
					420.210.5350040.41.15	21.39
					420.210.5350040.41.15	1,300.00
					420.210.5350040.41.15	1,300.00
					422.285.5943560.63.27	37,752.56
63859	T Mobile	2026-06 993750273	Cell Phone Service	Hauling Wastewater to Treatment Plant	420.210.5350040.41.15	1,300.00
					420.210.5350040.41.15	21.39
					420.210.5350040.41.15	1,300.00
					420.210.5350040.41.15	1,300.00
					422.285.5943560.63.27	37,752.56
63860	T&T Recovery Inc	LTS-20260607-14	Hauling Wastewater to Treatment Plant & Fuel Surc	Hauling Wastewater to Treatment Plant	420.210.5350040.41.15	1,300.00
					420.210.5350040.41.15	21.39
					420.210.5350040.41.15	1,300.00
					420.210.5350040.41.15	1,300.00
					422.285.5943560.63.27	37,752.56
63861	Town of FH / Retainage	LTS-20260705-14	Hauling Wastewater to Treatment Plant & Fuel Surc	Hauling Wastewater to Treatment Plant	420.210.5350040.41.15	1,300.00
					420.210.5350040.41.15	21.39
					420.210.5350040.41.15	1,300.00
					420.210.5350040.41.15	1,300.00
					422.285.5943560.63.27	37,752.56
63861	Town of FH / Retainage	Retainage 25006 PE 12	Retainage WWTP Improvement Project 25006	Pay Estimate 12 06/01/26-06/30/26	420.210.5350040.41.15	1,300.00
					420.210.5350040.41.15	21.39
					420.210.5350040.41.15	1,300.00
					420.210.5350040.41.15	1,300.00
					422.285.5943560.63.27	37,752.56

My Council Claims Register Detail Multiple Packets

APPKT05853 - 2026-07-16 Warrants

Vendor Name				Payment Amount	
Warrant #	Payable Number	Payable Description	Item Description	Account Number	Distribution Amount
63862	Town of Friday Harbor 2026-06	May Utility	Utility Services 04/30/26-05/31/26	001.008.5189040.47.01	371.52
				001.700.5768040.47.01	515.15
				101.610.5423040.47.01	648.25
				101.800.5429040.47.01	69.90
				130.086.5573040.47.01	1,015.94
				410.110.5340040.47.01	2.87
				410.120.5340040.47.01	311.20
				410.800.5340040.47.01	69.90
				420.210.5350040.47.01	5,855.29
				420.220.5350040.47.01	210.66
63863	SPE2026-0010 SPE2026-0011 SPE2026-0012 Town of La Conner 2026-06 5862.0	Event Permit Apple Pie Contest Event Permit Community Service Planting Event Permit UW Football Meet & Greet	Event Permit Apple Pie Contest September 5th Event Permit Community Service Planting July 2 Event Permit UW Football Meet & Greet July 18	420.800.5350040.47.01	69.90
				430.008.5370040.47.01	294.92
				430.800.5370040.47.01	69.90
				450.800.5310040.47.01	69.90
				130.086.5573040.41.00	25.75
				130.086.5573040.41.00	25.75
				130.086.5573040.41.00	25.75
				420.210.5350040.47.20	946.28
				420.210.5350040.47.20	946.28
				420.210.5350040.47.20	946.28
63864	Tyler Technologies, Inc C1100-00275274 SN100-00037084	Annual Finance Software Renewal Cancelled Finance Software 06/01/26-05/31/27	Annual Finance Software Renewal 06/01/26-05/31/27 Cancelled Finance Software 06/01/26-05/31/27	001.004.5941460.64.24	43,089.03
				001.004.5941460.64.24	52,125.50
				001.004.5941460.64.24	-9,036.47
				101.800.5429030.31.00	88.91
				410.800.5340030.31.00	88.91
				420.800.5350030.31.00	88.91
				430.800.5370030.31.00	88.91
				450.800.5310030.31.00	88.91
				101.800.5429030.31.00	10.08
				410.800.5340030.31.00	10.06
63865	Uline Inc 210335921	Public Works Supplies	3M Reflective Tape	420.800.5350030.31.00	10.08
				430.800.5370030.31.00	10.08
				450.800.5310030.31.00	10.08
				101.800.5429030.31.00	10.08
				410.800.5340030.31.00	10.06
				420.800.5350030.31.00	10.08
				430.800.5370030.31.00	10.08
				450.800.5310030.31.00	10.08
				101.800.5429030.31.00	10.08
				410.800.5340030.31.00	10.06
	Cashier Mat 2x4	Air In A Can	Cashier Mat 2x4	420.800.5350030.31.00	32.40
				430.800.5370030.31.00	32.40
				450.800.5310030.31.00	32.40
				101.800.5429030.31.00	32.40
				410.800.5340030.31.00	32.40
				420.800.5350030.31.00	32.40
				430.800.5370030.31.00	32.40
				450.800.5310030.31.00	32.40
				101.800.5429030.31.00	32.40
				410.800.5340030.31.00	32.40

My Council Claims Register Detail Multiple Packets

APPKT05853 - 2026-07-16 Warrants

Warrant #	Vendor Name		Payable Description	Item Description	Account Number	Payment Amount	
	Payable Number					Distribution Amount	
63866	USABlueBook INV010921997	WWTP Supplies	Ammonia Reagent 25pk GGA 198ml/L BOD Ampules 20pk Lime & Rust Remover Low Foaming Detergent M-FC Broth w/ Rosolic Ampules 50pk TNT + Alkalinity 25pk TSS 1L Hach Nitrate TNT + LR 25pk	420.210.5350030.31.02	414.56	3,188.55	
				420.210.5350030.31.02	332.69		
				420.210.5350030.31.00	104.14		
				420.210.5350030.31.00	211.11		
				420.210.5350030.31.02	510.22		
				420.210.5350030.31.02	651.47		
				420.210.5350030.31.02	293.77		
				420.210.5350030.31.02	670.59		
					13.80		
					4.60		
63867	Utilities Underground Location Center 6060763	Excavation Notices	10 Excavation Notices June	410.008.5340040.49.01	4.60	3,791.35	
				420.008.5350040.49.01	4.60		
				450.008.5310040.49.01	4.60		
63868	WA State Dept of Ecology LN-000005438	Sewer Outfall Replacement Design	EL 190466#9 WQC-2019-FriHar-00028	428.290.5913570.72.10	3,791.35	515.50	
63869	WA State DOT - Ferries 302770000 302776052	Ferry Ticket Vehicle Maintenance Ferry Ticket Vehicle Maintenance	Ferry Ticket Isuzu 72324D Ferry Ticket 2005 Chevy Colorado 08009D	430.372.5370040.48.00	256.75	17.25	
				001.008.5189040.48.10	17.25		
				410.800.5340040.48.10	17.25		
				420.800.5350040.48.10	17.25		
				430.800.5370040.48.10	17.25		
				450.800.5310040.48.10	17.25		
				101.800.5429040.48.10	17.25		
				410.800.5340040.48.10	17.25		
				420.800.5350040.48.10	17.25		
				430.800.5370040.48.10	17.25		
DFT0000874	Keybank - Corp. Card WW377534	Ferry Travel Water Sample Delivery Safety Shirts	Ferry Travel Water Sample Delivery Safety T-Shirt Safety T-Shirts	410.120.5340040.43.00	86.25	41.24	

My Council Claims Register Detail Multiple Packets

Vendor Name		Payable Description		Item Description		Payment Amount	
Warrant #	Payable Number					Account Number	Distribution Amount
DFT00000875	Keybank - Corp. Card 12146841	PW Supplies		Manual Wired Backup Camera		101.800.5429030.31.00	233.61
						410.800.5340030.31.00	233.63
						420.800.5350030.31.00	233.61
						430.800.5370030.31.00	233.61
						450.800.5310030.31.00	233.61
						101.800.5429030.31.00	-45.44
						410.800.5340030.31.00	-45.44
						420.800.5350030.31.00	-45.44
						430.800.5370030.31.00	-45.44
						450.800.5310030.31.00	-45.44
DFT00000876	Keybank - Corp. Card 83261615	Hotel Stay Josh Compton for Training		Wired Lic Plate Backup Camera		101.800.5429030.31.00	220.80
						410.800.5340030.31.00	220.79
						420.800.5350030.31.00	220.79
						430.800.5370030.31.00	220.79
						450.800.5310030.31.00	220.79
						101.800.5429030.31.00	685.05
						410.110.5340040.43.00	111.00
						410.122.5340030.31.00	111.00
						410.122.5340030.31.00	150.72
						410.122.5340030.31.00	150.72
DFT00000877	Keybank - Corp. Card CS54968	Water Distribution Supplies		Backflow Book Fifth Edition		001.007.5188030.31.00	28,063.95
						101.007.5433030.31.00	12.13
						101.610.5423030.31.00	5.05
						410.004.5340040.41.04	4.50
						410.004.5340040.41.06	18.34
						410.007.5340030.31.00	13,792.84
						420.004.5350040.41.04	16.20
						420.004.5350040.41.06	18.33
						420.007.5350030.31.00	5,861.07
						430.004.5370040.41.04	15.21
DFT00000881	W/A State Dept of Retirement EPP-20260630-0000052	WWTP Supplies		Backflow Book		430.004.5370040.41.06	18.34
						430.004.5370040.41.06	6,993.55
						430.007.5370030.31.00	11.08
						450.004.5310040.41.04	18.34
						450.004.5310040.41.06	1,273.07
						450.007.5310030.31.00	5.90
						001.008.5189040.49.19	153.42
						001.007.5188030.31.00	28,063.95
						101.007.5433030.31.00	12.13
						101.610.5423030.31.00	5.05
DFT00000882	W/A State Dept of Revenue 2026-07 DOR	Late Payment Penalty		Late Payment Penalty		410.004.5340040.41.04	4.50
						410.004.5340040.41.06	18.34
						410.007.5340030.31.00	13,792.84
						420.004.5350040.41.04	16.20
						420.004.5350040.41.06	18.33
						420.007.5350030.31.00	5,861.07
						430.004.5370040.41.04	15.21
						430.004.5370040.41.06	18.34
						430.007.5370030.31.00	6,993.55
						450.004.5310040.41.04	11.08

My Council Claims Register Detail Multiple Packets

				APPKT05849 - 2026-07-16 Key Bank Credit Card		
		Vendor Name		Account Number	Payment Amount	
Warrant #	Payable Number	Payable Description	Item Description		Distribution Amount	
DFT0000883	Keybank - Corp. Card 2026-06 129729956	Membership Renewal DocuSign June 2026	Membership Renewal DocuSign June 2026	001.005.5142040.49.01	10.70	10.70
DFT0000884	Keybank - Corp. Card AVA-702482	Sys Admin Server Room Cooling	SRC: Quantum Surface X560M	001.007.5188030.31.00 101.007.5433030.31.00 410.007.5340030.31.00 420.007.5350030.31.00 430.007.5370030.31.00 450.007.5310030.31.00 001.007.5188030.31.00 101.007.5433030.31.00 410.007.5340030.31.00 420.007.5350030.31.00 430.007.5370030.31.00 450.007.5310030.31.00	1,250.70 205.61 85.58 274.51 257.84 187.83 100.03 25.77 10.73 34.40 32.32 23.54 12.54	
DFT0000885	Keybank - Corp. Card 53064871	Hotel Stay Evan Perrollaz	Hotel Stay Evan Perrollaz	001.001.5116040.43.00	590.07	590.07
DFT0000886	Keybank - Corp. Card 91849664	Hotel Stay Denice Kulseth	Hotel Stay Denice Kulseth	001.003.5131040.43.00 101.003.5431040.43.00 410.003.5340040.43.00 420.003.5350040.43.00 430.003.5370040.43.00 450.003.5310040.43.00	590.07 98.36 98.36 98.37 98.31 98.31	
DFT0000887	Keybank - Corp. Card 01-107-607-949	Driving Record Search Marina West	Driving Record Search Marina West	101.610.5423040.41.00	15.45	15.45
DFT0000888	Keybank - Corp. Card INV358625292	Sys Admin Zoom	Sys Admin Zoom	001.008.5189040.41.00	40.00	40.00
DFT0000889	Keybank - Corp. Card G163206462	Microsoft Azure Monthly Charge for Cloud Server	Microsoft Azure 04/01/26-04/30/26	001.007.5188040.49.05 101.007.5433040.49.05 410.007.5340040.49.05 420.007.5350040.49.05 430.007.5370040.49.05 450.007.5310040.49.05	392.17 72.55 30.20 96.87 90.98 66.28 35.29	

My Council Claims Register Detail Multiple Packets

APPKT05849 - 2026-07-16 | Key Bank Credit Card

Vendor Name		Payment Amount	
Warrant #	Payable Number	Account Number	Distribution Amount

DFT0000890	Keybank - Corp. Card		477.91
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Water Distribution Supplies

PW | Safety Hoodie XL

101.800.5429030.31.00	7.62
410.800.5340030.31.00	7.60
420.800.5350030.31.00	7.60
430.800.5370030.31.00	7.60
450.800.5310030.31.00	7.60
410.120.5340030.31.00	108.64
410.120.5340030.31.00	76.03
410.120.5340030.31.00	141.23
410.120.5340030.31.00	16.28
410.120.5340030.31.00	21.71
410.120.5340030.31.00	59.71
410.120.5340030.31.00	16.29

DFT0000891	Keybank - Corp. Card	Driving Record Search David Barnes	15.45
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Driving Record Request | David Barnes

DFT0000892	Keybank - Corp. Card	Internet 212 Sutton Rd	80.00
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Internet | 212 Sutton Rd

DFT0000893	Keybank - Corp. Card	Sys Admin VPN	5.43
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Sys Admin | VPN

001.007.5188040.49.51	1.00
101.007.5433040.49.05	0.42
410.007.5340040.49.05	1.34
420.007.5350040.49.05	1.26
430.007.5370040.49.05	0.92
450.007.5310040.49.05	0.49

DFT0000894	Keybank - Corp. Card	Membership Renewal 5/1/26-5/1/27	125.00
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Membership Renewal 5/1/26-5/1/27

DFT0000895	Keybank - Corp. Card	Hotel Stay Andrew Teasdale	242.02
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Hotel Stay for Andrew Teasdale | Refuse Winch

Total Claims: 63 Total Payment Amount: 1,074,569.96



Town of Friday Harbor

60 Second St S • PO Box 219 • Friday Harbor, WA 98250

Office: (360) 378-2810 • Fax: (360) 378-2380 • www.fridayharbor.org

**Finance Director Approval of Claims Against the Town
Issuance of Claims & Payroll Warrants**

Pursuant to Friday Harbor Municipal Code 3.08.010 each supervisory official of the Town is designated to be an auditing officer with respect to all operations of their department or activity for the purpose of authenticating and certifying that material has been furnished, that services have been rendered, that labor has been performed, and that the claim is just, due and an unpaid obligation against the Town. All claims listed below and on the attached register have been certified by the respective supervisory officials. In the event the Town Council disapproves any claim, the Finance Director shall cause the disapproved claim to be recognized as receivables of the Town and shall pursue collection.

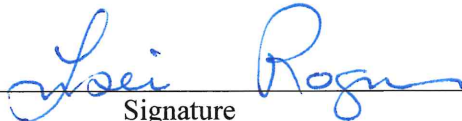
I, the Finance Director and designated auditing official of the Town of Friday Harbor, San Juan County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Town, and that I am authorized to authenticate and certify to said claim.

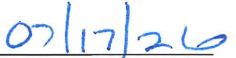
Additionally, I, the Finance Director and designated auditing official of the Town of Friday Harbor, San Juan County, Washington do hereby certify under penalty of perjury that any employee or Town official reimbursement claim is a just, due and unpaid obligation against the Town, and that I am authorized to certify to said claim.

The following vouchers, warrants, and electronic payments are approved for payment:

<u>Type</u>	<u>Numbers</u>	<u>Dated</u>	<u>In the Amount of</u>
Regular Claims			
Warrants: UB	63870-63872	07/17/2026	\$895.79
Refunds			
Electronic Payments:			
Payroll Claims			
Warrants:			
Electronic Payments:			
Total Claims:			\$895.79

Reviewed by Asst Finance Director:


Signature


Date



Town of Friday Harbor

UBPKT00522 - Refunds 01 UBPKT00520 Regular

Refund Check Register
Refund Check Details

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-038400-003	Miller, Sterling Wayne	7/17/2026	63870	466.55			466.55	Generated From Billing
01-159200-001	Vaines, Sarah P	7/17/2026	63871	172.54			172.54	Generated From Billing
Total Refunds: 2				Total Refunded Amount:	639.09			

Revenue Code Summary

Revenue Code	Amount
996 - 996-U/C Account	639.09
Revenue Total:	639.09

General Ledger Distribution

Posting Date: 07/17/2026

Account Number	Account Name	Posting Amount	IFT
Fund: 001 - General Operating Fund			
001.1030	Claim on Pool Cash	-639.09	Yes
001.3899000.01	Utility Billing Overpayment	639.09	
001 Total:		0.00	
Fund: 999 - Pool Operating Cash			
999.1002	Operating Cash - Clearing Savibank	-639.09	
999.2030	Due to Other Funds	639.09	Yes
999 Total:		0.00	
Distribution Total:		0.00	



Town of Friday Harbor

UBPKT00524 - Generate Refund Checks

Refund Check Register
Refund Check Details

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-038400-003	Miller, Sterling Wayne	7/17/2026	63872	256.70			256.70	Generated From Billing
Total Refunds: 1				Total Refunded Amount:	256.70			

Revenue Code Summary

Revenue Code	Amount
996 - 996-U/C Account	256.70
Revenue Total:	256.70

General Ledger Distribution

Posting Date: 07/17/2026

Account Number	Account Name	Posting Amount	IFT
Fund: 001 - General Operating Fund			
001.1030	Claim on Pool Cash	-256.70	Yes
001.3899000.01	Utility Billing Overpayment	256.70	
001 Total:		0.00	
Fund: 999 - Pool Operating Cash			
999.1002	Operating Cash - Clearing Sav/Bank	-256.70	
999.2030	Due to Other Funds	256.70	Yes
999 Total:		0.00	
Distribution Total:		0.00	

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639,090.00 +
895,790.00 *

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Town of Friday Harbor

60 Second St S • PO Box 219 • Friday Harbor, WA 98250

Office: (360) 378-2810 • Fax: (360) 378-2380 • www.fridayharbor.org

07/17/2026

Sterling Wayne Miller
29852 Lyman Hamilton Highway
Sedro Wooley, WA 98284

RE: Refund of Utility Account

Dear Sterling,

Enclosed is check #63872, and 63870, in the amount of \$723.25. This refund is due to the change in ownership, leaving a balance owed to you.

Please let me know if you have any questions or concerns.

Thank you,

Leslie Rognas
Assistant Finance Director
Phone 360-378-2810
Email Leslier@fridayharbor.org | Web www.fridayharbor.org
Mailing Address PO Box 219, Friday Harbor, WA 98250

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Town of Friday Harbor

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07/17/2026

Sarah P Vaines
17-1 Matson Ridge
Old Lyme, CT 06371

RE: Refund of Utility Account

Dear Sarah,

Enclosed is check #63871, in the amount of \$172.54. This refund is due to the change in ownership, leaving a balance owed to you.

Please let me know if you have any questions or concerns.

Thank you,

Leslie Rognas
Assistant Finance Director
Phone 360-378-2810
Email Leslier@fridayharbor.org | Web www.fridayharbor.org
Mailing Address PO Box 219, Friday Harbor, WA 98250



Town of Friday Harbor

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Finance Director Approval of Claims Against the Town Issuance of Claims & Payroll Warrants

Pursuant to Friday Harbor Municipal Code 3.08.010 each supervisory official of the Town is designated to be an auditing officer with respect to all operations of their department or activity for the purpose of authenticating and certifying that material has been furnished, that services have been rendered, that labor has been performed, and that the claim is just, due and an unpaid obligation against the Town. All claims listed below and on the attached register have been certified by the respective supervisory officials. In the event the Town Council disapproves any claim, the Finance Director shall cause the disapproved claim to be recognized as receivables of the Town and shall pursue collection.

I, the Finance Director and designated auditing official of the Town of Friday Harbor, San Juan County, Washington, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Town, and that I am authorized to authenticate and certify to said claim.

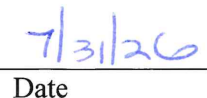
Additionally, I, the Finance Director and designated auditing official of the Town of Friday Harbor, San Juan County, Washington do hereby certify under penalty of perjury that any employee or Town official reimbursement claim is a just, due and unpaid obligation against the Town, and that I am authorized to certify to said claim.

The following vouchers, warrants, and electronic payments are approved for payment:

<u>Type</u>	<u>Numbers</u>	<u>Dated</u>	<u>In the Amount of</u>
Regular Claims			
Warrants:			
Electronic Payments:			
Payroll Claims			
Warrants:	20317-20325	07/31/2026	\$180,986.76
Electronic Payments:	DFT 897-901 and EFT 36	07/31/2026	\$203,958.38
Total Claims:			\$384,945.14

Reviewed by Asst Finance Director:


Signature


Date



Town of Friday Harbor

Payroll Register
Transaction Detail
Issued Date Range: 07/31/2026 - 07/31/2026

Issued Date	Number	Description	Module	Type	Amount
Bank Account: Savibank - Operating					
07/31/2026	<u>DFT00000897</u>	Nationwide Retirement Solutions	Accounts Payable	Bank Draft	68
07/31/2026	<u>DFT00000898</u>	AFLAC	Accounts Payable	Bank Draft	916.78
07/31/2026	<u>DFT00000899</u>	WA State Dept of Retirement	Accounts Payable	Bank Draft	49056.24
07/31/2026	<u>DFT00000900</u>	AWC Employee Benefit Trust	Accounts Payable	Bank Draft	63994.22
07/31/2026	<u>DFT00000901</u>	FFTPS Payroll Taxes	Accounts Payable	Bank Draft	66951.52
Report Total: (5)					180986.76
Check					
Bank Account: Savibank - Clearing					
07/31/2026	<u>20317</u>	20317	Payroll	Check	5102.71
07/31/2026	<u>20318</u>	20318	Payroll	Check	553.88
07/31/2026	<u>20319</u>	20319	Payroll	Check	1738.36
07/31/2026	<u>20320</u>	Guild of Pacific Northwest Employees	Accounts Payable	Check	1404
07/31/2026	<u>20321</u>	LegalShield	Accounts Payable	Check	83.8
07/31/2026	<u>20322</u>	Treasurer State of Maine	Accounts Payable	Check	1059.33
07/31/2026	<u>20323</u>	WA State Dept of Labor & Industry	Accounts Payable	Check	5783.26
07/31/2026	<u>20324</u>	WA State Employment Security Dept/Cares	Accounts Payable	Check	1455.01
07/31/2026	<u>20325</u>	WA State Employment Security Dept/PFML	Accounts Payable	Check	2300.73
07/31/2026	<u>EFT00000036</u>	Payroll EFT	Payroll	EFT	184477.3
Report Total: (10)					203958.38
Report Total: (20)					384945.14



Council Payroll Summary

Pay Period: 07/01/2026 - 07/31/2026

Direct Deposit Effective Date: 07/31/2026

Employee Name	Gross Pay
Anderson, Kasey	\$10,662.68
Barnes, David	\$5,634.25
Barringer, Michael	\$5,481.36
Berry, Charles	\$7,935.96
Berwald, Janelle	\$5,415.12
Blackmon, Mateo	\$5,295.92
Blackmon, William	\$6,642.04
Byrne, Francis	\$9,851.92
Clark, Taylor	\$3,489.60
Compton, Joshua	\$8,563.40
de Freitas, Anna Maria	\$795.00
Dyer, Chelsey	\$855.00
Ericson, Ryan	\$11,994.99
Frazier, Toby	\$4,430.01
Geffen, Richard	\$609.34
Greene, Julie	\$7,544.47
Gutierrez, Andres	\$8,301.77
Henrie, James	\$7,964.18
Hushebeck, Stephen	\$609.34
King, Paul	\$11,104.17
Krembs, Jennifer	\$7,500.00
Kulseth, Denice	\$15,802.08
Liptack, Michael	\$11,958.33
Logsdon, Donald	\$5,753.68
Mackinnon, Anna	\$4,129.36
Mason, Shane	\$10,187.01
Melic, Amer	\$5,913.32
Minney, Patrick	\$6,579.84
Ness, Shelby	\$6,613.01
Nibler, Justin	\$9,345.71
Nicholson, Joseph	\$6,579.84
Pasic, Joseph	\$9,371.12
Penwell, Robert	\$8,875.30
Perrollaz, Evan	\$1,396.00
Pranger, Matthew	\$6,777.04
Pridgen, Melissa	\$5,685.60
Slaughter, Nathan	\$5,993.35
Starr, Barbara	\$609.34
Teasdale, Andrew	\$7,008.96
Venegas, Gilberto	\$5,825.44
Walter-Rognas, Leslie	\$9,155.55
Wesserling, Richard	\$7,840.38
West, Marina	\$1,931.25
	\$ 284,012.03

Benefit Type	Employer Paid Portion
DCP Town Deduction	\$1,255.00
Dental	\$1,721.65
Health	\$56,130.16
PERS2	\$11,926.22
PERS3 - B - 45 plus	\$737.79
PERS3 - C - Under 35	\$247.19
PERS3 - D	\$1,225.22
PERS3 - E	\$938.07
PERS3 - F	\$418.50
Vision	\$439.62
	\$75,039.42

Tax Type	Employer Paid Portion
LNI Adm ER	\$322.03
LNI Ops ER	\$4,260.99
MC	\$4,039.28
SS	\$17,271.39
	\$25,893.69

Expense Type	Amount
Employee Direct Pay	\$284,012.03
Employer Paid Benefits	\$75,039.42
Employer Paid Taxes	\$25,893.69
Total Payroll	\$384,945.14



Council Payroll Fund Transaction Summary

Payment Date

Fund	Amount
001-General Operating Fund	\$88,075.90
101-Street Operating Fund	\$54,617.43
130-Special Revenue - Hotel/Motel Tax 1st	\$6,334.96
410-Water Operating Fund	\$99,064.32
420-Sewer Operating Fund	\$70,811.63
430-Refuse Operating Fund	\$52,744.21
450-Stormwater Operating Fund	\$13,296.69
Grand Total:	\$384,945.14



Payroll Summary Register

Town of Friday Harbor

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Employee Pay Summary

Packet PYPKT00488 - 2026-07 Payroll

Pay Period: 7/1/2026 - 7/31/2026

Payroll Set 01 - Payroll Set 01

Department Water - Water

Employee 0001 Anderson, Kasey

Total Earnings	<u>10,662.68</u>	Total Benefit Allowances	<u>60.00</u>	Input Type	Regular
Total Deductions	<u>1,478.12</u>	Total Employer Expenses	<u>3,633.64</u>		
Total Taxes	<u>1,801.61</u>				
		Total Direct Deposits	<u>7,382.95</u>		
Net Pay	7,382.95	Total Check Amount	0.00		

Employee 0178 Barnes, David

Total Earnings	<u>5,634.25</u>	Total Benefit Allowances	<u>60.00</u>	Input Type	Regular
Total Deductions	<u>568.30</u>	Total Employer Expenses	<u>2,983.82</u>		
Total Taxes	<u>1,015.35</u>				
		Total Direct Deposits	<u>4,050.60</u>		
Net Pay	4,050.60	Total Check Amount	0.00		

Department Sewer - Sewer

Employee 0165 Barringer, Michael

Total Earnings	<u>5,481.36</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>379.49</u>	Total Employer Expenses	<u>1,963.42</u>		
Total Taxes	<u>990.43</u>				
		Total Direct Deposits	<u>4,111.44</u>		
Net Pay	4,111.44	Total Check Amount	0.00		

Employee 0118 Berry, Charles

Total Earnings	<u>7,935.96</u>	Total Benefit Allowances	<u>60.00</u>	Input Type	Regular
Total Deductions	<u>1,343.61</u>	Total Employer Expenses	<u>3,634.11</u>		
Total Taxes	<u>1,631.85</u>				
		Total Direct Deposits	<u>4,960.50</u>		
Net Pay	4,960.50	Total Check Amount	0.00		

Packet PYPKT00488 - 2026-07 Payroll
Payroll Set 01 - Payroll Set 01
Department CDP - Community Development & Planning

Pay Period: 7/1/2026 - 7/31/2026

Employee 0162 Berwald, Janelle

Total Earnings	<u>5,415.12</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>691.69</u>	Total Employer Expenses	<u>2,531.62</u>		
Total Taxes	<u>574.17</u>				
		Total Direct Deposits	<u>4,149.26</u>		
Net Pay	4,149.26	Total Check Amount	0.00		

Department Public Works Adminis - Public Works Administration

Employee 0169 Blackmon, Mateo

Total Earnings	<u>5,295.92</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>339.51</u>	Total Employer Expenses	<u>1,937.08</u>		
Total Taxes	<u>1,312.68</u>				
		Total Direct Deposits	<u>3,643.73</u>		
Net Pay	3,643.73	Total Check Amount	0.00		

Department Street - Street

Employee 0122 Blackmon, William

Total Earnings	<u>6,642.04</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>724.53</u>	Total Employer Expenses	<u>2,118.80</u>		
Total Taxes	<u>1,484.23</u>				
		Total Direct Deposits	<u>4,433.28</u>		
Net Pay	4,433.28	Total Check Amount	0.00		

Department Water - Water

Employee 0005 Byrne, Francis

Total Earnings	<u>9,851.92</u>	Total Benefit Allowances	<u>60.00</u>	Input Type	Regular
Total Deductions	<u>3,567.91</u>	Total Employer Expenses	<u>3,519.96</u>		
Total Taxes	<u>1,858.00</u>				
		Total Direct Deposits	<u>4,426.01</u>		
Net Pay	4,426.01	Total Check Amount	0.00		

Packet PYPKT00488 - 2026-07 Payroll
Payroll Set 01 - Payroll Set 01
Department Street - Street

Pay Period: 7/1/2026 - 7/31/2026

Employee 0182 Clark, Taylor

Total Earnings	<u>3,489.60</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>190.33</u>	Total Employer Expenses	<u>1,681.40</u>		
Total Taxes	<u>344.54</u>				
		Total Direct Deposits	<u>2,954.73</u>		
Net Pay	2,954.73	Total Check Amount	0.00		

Department Water - Water

Employee 0127 Compton, Joshua

Total Earnings	<u>8,563.40</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>910.72</u>	Total Employer Expenses	<u>3,677.59</u>		
Total Taxes	<u>1,355.32</u>				
		Total Direct Deposits	<u>6,297.36</u>		
Net Pay	6,297.36	Total Check Amount	0.00		

Department ElectedMayor/Council - Elected Mayor/Council

Employee 0039 de Freitas, Anna Maria

Total Earnings	<u>795.00</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>0.00</u>	Total Employer Expenses	<u>61.44</u>		
Total Taxes	<u>72.24</u>				
		Total Direct Deposits	<u>722.76</u>		
Net Pay	722.76	Total Check Amount	0.00		

Employee 0173 Dyer, Chelsey

Total Earnings	<u>855.00</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>0.00</u>	Total Employer Expenses	<u>66.29</u>		
Total Taxes	<u>233.82</u>				
		Total Direct Deposits	<u>621.18</u>		
Net Pay	621.18	Total Check Amount	0.00		

Packet PYPKT00488 - 2026-07 Payroll
Payroll Set 01 - Payroll Set 01
Department CDP - Community Development & Planning

Pay Period: 7/1/2026 - 7/31/2026

Employee 0129 Ericson, Ryan

Total Earnings	<u>11,994.99</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>1,149.87</u>	Total Employer Expenses	<u>4,270.66</u>		
Total Taxes	<u>2,072.34</u>				
		Total Direct Deposits	<u>8,772.78</u>		
Net Pay	8,772.78	Total Check Amount	0.00		

Department Water - Water

Employee 0134 Frazier, Toby

Total Earnings	<u>4,430.01</u>	Total Benefit Allowances	<u>50.00</u>	Input Type	Regular
Total Deductions	<u>370.39</u>	Total Employer Expenses	<u>1,819.95</u>		
Total Taxes	<u>768.35</u>				
		Total Direct Deposits	<u>3,291.27</u>		
Net Pay	3,291.27	Total Check Amount	0.00		

Department ElectedMayor/Council - Elected Mayor/Council

Employee 0154 Geffen, Richard

Total Earnings	<u>609.34</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>32.78</u>	Total Employer Expenses	<u>81.24</u>		
Total Taxes	<u>55.46</u>				
		Total Direct Deposits	<u>521.10</u>		
Net Pay	521.10	Total Check Amount	0.00		

Department Administration - Administration

Employee 0105 Greene, Julie

Total Earnings	<u>7,544.47</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>733.29</u>	Total Employer Expenses	<u>3,004.08</u>		
Total Taxes	<u>1,564.35</u>				
		Total Direct Deposits	<u>5,246.83</u>		
Net Pay	5,246.83	Total Check Amount	0.00		

Packet PYPKT00488 - 2026-07 Payroll

Pay Period: 7/1/2026 - 7/31/2026

Payroll Set 01 - Payroll Set 01

Department Public Works Adminis - Public Works Administration

Employee 0152 Gutierrez, Andres

Total Earnings	<u>8,301.77</u>	Total Benefit Allowances	<u>60.00</u>	Input Type	Regular
Total Deductions	<u>953.82</u>	Total Employer Expenses	<u>3,322.12</u>		
Total Taxes	<u>1,361.45</u>				
		Total Direct Deposits	<u>5,986.50</u>		
Net Pay	5,986.50	Total Check Amount	0.00		

Employee 0112 Henrie, James

Total Earnings	<u>7,964.18</u>	Total Benefit Allowances	<u>60.00</u>	Input Type	Regular
Total Deductions	<u>1,162.52</u>	Total Employer Expenses	<u>2,382.65</u>		
Total Taxes	<u>1,698.95</u>				
		Total Direct Deposits	<u>0.00</u>		
Net Pay	5,102.71	Total Check Amount	5,102.71		

Department ElectedMayor/Council - Elected Mayor/Council

Employee 0093 Hushebeck, Stephen

Total Earnings	<u>609.34</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>0.00</u>	Total Employer Expenses	<u>47.24</u>		
Total Taxes	<u>55.46</u>				
		Total Direct Deposits	<u>0.00</u>		
Net Pay	553.88	Total Check Amount	553.88		

Department Administration - Administration

Employee 0167 King, Paul

Total Earnings	<u>11,104.17</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>802.58</u>	Total Employer Expenses	<u>3,476.44</u>		
Total Taxes	<u>1,316.66</u>				
		Total Direct Deposits	<u>8,984.93</u>		
Net Pay	8,984.93	Total Check Amount	0.00		

Packet PYPKT00488 - 2026-07 Payroll
Payroll Set 01 - Payroll Set 01
Employee 0157 Krembs, Jennifer

Pay Period: 7/1/2026 - 7/31/2026

Total Earnings	<u>7,500.00</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>1,633.36</u>	Total Employer Expenses	<u>2,868.68</u>		
Total Taxes	<u>817.47</u>				
		Total Direct Deposits	<u>5,049.17</u>		
Net Pay	5,049.17	Total Check Amount	0.00		

Employee 0137 Kulseth, Denice

Total Earnings	<u>15,802.08</u>	Total Benefit Allowances	<u>60.00</u>	Input Type	Regular
Total Deductions	<u>4,875.74</u>	Total Employer Expenses	<u>3,282.09</u>		
Total Taxes	<u>3,257.78</u>				
		Total Direct Deposits	<u>7,668.56</u>		
Net Pay	7,668.56	Total Check Amount	0.00		

Department Public Works Adminis - Public Works Administration

Employee 0171 Liptack, Michael

Total Earnings	<u>11,958.33</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>848.54</u>	Total Employer Expenses	<u>3,585.20</u>		
Total Taxes	<u>2,196.70</u>				
		Total Direct Deposits	<u>8,913.09</u>		
Net Pay	8,913.09	Total Check Amount	0.00		

Department Refuse - Refuse

Employee 0146 Logsdon, Donald

Total Earnings	<u>5,753.68</u>	Total Benefit Allowances	<u>30.00</u>	Input Type	Regular
Total Deductions	<u>596.73</u>	Total Employer Expenses	<u>2,943.84</u>		
Total Taxes	<u>1,078.68</u>				
		Total Direct Deposits	<u>4,078.27</u>		
Net Pay	4,078.27	Total Check Amount	0.00		

Packet PYPKT00488 - 2026-07 Payroll
Payroll Set 01 - Payroll Set 01
Department Finance - Finance

Pay Period: 7/1/2026 - 7/31/2026

Employee 0181 Mackinnon, Anna

Total Earnings	<u>4,129.36</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>274.16</u>	Total Employer Expenses	<u>569.96</u>		
Total Taxes	<u>387.97</u>				
		Total Direct Deposits	<u>3,467.23</u>		
Net Pay	3,467.23	Total Check Amount	0.00		

Department Water - Water

Employee 0022 Mason, Shane

Total Earnings	<u>10,187.01</u>	Total Benefit Allowances	<u>60.00</u>	Input Type	Regular
Total Deductions	<u>3,303.29</u>	Total Employer Expenses	<u>4,253.00</u>		
Total Taxes	<u>1,596.42</u>				
		Total Direct Deposits	<u>5,287.30</u>		
Net Pay	5,287.30	Total Check Amount	0.00		

Department Street - Street

Employee 0161 Melic, Amer

Total Earnings	<u>5,913.32</u>	Total Benefit Allowances	<u>60.00</u>	Input Type	Regular
Total Deductions	<u>492.73</u>	Total Employer Expenses	<u>2,133.49</u>		
Total Taxes	<u>1,136.01</u>				
		Total Direct Deposits	<u>4,284.58</u>		
Net Pay	4,284.58	Total Check Amount	0.00		

Department Sewer - Sewer

Employee 0132 Minney, Patrick

Total Earnings	<u>6,579.84</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>578.08</u>	Total Employer Expenses	<u>2,153.66</u>		
Total Taxes	<u>1,050.38</u>				
		Total Direct Deposits	<u>4,951.38</u>		
Net Pay	4,951.38	Total Check Amount	0.00		

Packet PYPKT00488 - 2026-07 Payroll
Payroll Set 01 - Payroll Set 01
Department Finance - Finance

Pay Period: 7/1/2026 - 7/31/2026

Employee 0125 Ness, Shelby

Total Earnings	<u>6,613.01</u>	Total Benefit Allowances	<u>30.00</u>	Input Type	Regular
Total Deductions	<u>547.50</u>	Total Employer Expenses	<u>2,029.76</u>		
Total Taxes	<u>1,329.61</u>				
		Total Direct Deposits	<u>4,735.90</u>		
Net Pay	4,735.90	Total Check Amount	0.00		

Department Street - Street

Employee 0107 Nibler, Justin

Total Earnings	<u>9,345.71</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>1,197.92</u>	Total Employer Expenses	<u>4,085.08</u>		
Total Taxes	<u>1,510.95</u>				
		Total Direct Deposits	<u>6,636.84</u>		
Net Pay	6,636.84	Total Check Amount	0.00		

Department Sewer - Sewer

Employee 0147 Nicholson, Joseph

Total Earnings	<u>6,579.84</u>	Total Benefit Allowances	<u>30.00</u>	Input Type	Regular
Total Deductions	<u>641.18</u>	Total Employer Expenses	<u>3,042.44</u>		
Total Taxes	<u>1,280.26</u>				
		Total Direct Deposits	<u>4,658.40</u>		
Net Pay	4,658.40	Total Check Amount	0.00		

Employee 0163 Pasic, Joseph

Total Earnings	<u>9,371.12</u>	Total Benefit Allowances	<u>60.00</u>	Input Type	Regular
Total Deductions	<u>1,237.11</u>	Total Employer Expenses	<u>3,794.74</u>		
Total Taxes	<u>2,185.48</u>				
		Total Direct Deposits	<u>5,948.53</u>		
Net Pay	5,948.53	Total Check Amount	0.00		

Packet PYPKT00488 - 2026-07 Payroll
Payroll Set 01 - Payroll Set 01
Department Refuse - Refuse

Pay Period: 7/1/2026 - 7/31/2026

Employee 0133 Penwell, Robert

Total Earnings	<u>8,875.30</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>2,292.12</u>	Total Employer Expenses	<u>2,470.63</u>		
Total Taxes	<u>1,367.36</u>				
		Total Direct Deposits	<u>5,215.82</u>		
Net Pay	5,215.82	Total Check Amount	0.00		

Department ElectedMayor/Council - Elected Mayor/Council

Employee 0174 Perrollaz, Evan

Total Earnings	<u>1,396.00</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>0.00</u>	Total Employer Expenses	<u>107.14</u>		
Total Taxes	<u>126.38</u>				
		Total Direct Deposits	<u>1,269.62</u>		
Net Pay	1,269.62	Total Check Amount	0.00		

Department CDP - Community Development & Planning

Employee 0026 Pranger, Matthew

Total Earnings	<u>6,777.04</u>	Total Benefit Allowances	<u>45.00</u>	Input Type	Regular
Total Deductions	<u>588.78</u>	Total Employer Expenses	<u>2,185.60</u>		
Total Taxes	<u>1,411.46</u>				
		Total Direct Deposits	<u>4,776.80</u>		
Net Pay	4,776.80	Total Check Amount	0.00		

Department Public Works Adminis - Public Works Administration

Employee 0164 Pridgen, Melissa

Total Earnings	<u>5,685.60</u>	Total Benefit Allowances	<u>60.00</u>	Input Type	Regular
Total Deductions	<u>378.48</u>	Total Employer Expenses	<u>1,942.27</u>		
Total Taxes	<u>1,045.19</u>				
		Total Direct Deposits	<u>4,261.93</u>		
Net Pay	4,261.93	Total Check Amount	0.00		

Packet PYPKT00488 - 2026-07 Payroll
Payroll Set 01 - Payroll Set 01
Department Water - Water

Pay Period: 7/1/2026 - 7/31/2026

Employee 0155 Slaughter, Nathan

Total Earnings	<u>5,993.35</u>	Total Benefit Allowances	<u>50.00</u>	Input Type	Regular
Total Deductions	<u>427.03</u>	Total Employer Expenses	<u>2,148.45</u>		
Total Taxes	<u>1,165.67</u>				
		Total Direct Deposits	<u>4,400.65</u>		
Net Pay	4,400.65	Total Check Amount	0.00		

Department ElectedMayor/Council - Elected Mayor/Council

Employee 0094 Starr, Barbara

Total Earnings	<u>609.34</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>0.00</u>	Total Employer Expenses	<u>47.24</u>		
Total Taxes	<u>308.89</u>				
		Total Direct Deposits	<u>300.45</u>		
Net Pay	300.45	Total Check Amount	0.00		

Department Refuse - Refuse

Employee 0117 Teasdale, Andrew

Total Earnings	<u>7,008.96</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>1,551.00</u>	Total Employer Expenses	<u>2,240.42</u>		
Total Taxes	<u>1,649.59</u>				
		Total Direct Deposits	<u>3,808.37</u>		
Net Pay	3,808.37	Total Check Amount	0.00		

Department CDP - Community Development & Planning

Employee 0170 Venegas, Gilberto

Total Earnings	<u>5,825.44</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>368.00</u>	Total Employer Expenses	<u>2,042.65</u>		
Total Taxes	<u>569.96</u>				
		Total Direct Deposits	<u>4,887.48</u>		
Net Pay	4,887.48	Total Check Amount	0.00		

Packet PYPKT00488 - 2026-07 Payroll
Payroll Set 01 - Payroll Set 01
Department Finance - Finance

Pay Period: 7/1/2026 - 7/31/2026

Employee 0116 Walter-Rognas, Leslie

Total Earnings	<u>9,155.55</u>	Total Benefit Allowances	<u>60.00</u>	Input Type	Regular
Total Deductions	<u>1,349.75</u>	Total Employer Expenses	<u>3,282.07</u>		
Total Taxes	<u>2,035.43</u>				
		Total Direct Deposits	<u>5,770.37</u>		
Net Pay	5,770.37	Total Check Amount	0.00		

Department Refuse - Refuse

Employee 0142 Wesserling, Richard

Total Earnings	<u>7,840.38</u>	Total Benefit Allowances	<u>60.00</u>	Input Type	Regular
Total Deductions	<u>2,961.99</u>	Total Employer Expenses	<u>3,285.09</u>		
Total Taxes	<u>1,329.04</u>				
		Total Direct Deposits	<u>3,549.35</u>		
Net Pay	3,549.35	Total Check Amount	0.00		

Department Street - Street

Employee 0180 West, Marina

Total Earnings	<u>1,931.25</u>	Total Benefit Allowances	<u>0.00</u>	Input Type	Regular
Total Deductions	<u>0.00</u>	Total Employer Expenses	<u>226.06</u>		
Total Taxes	<u>192.89</u>				
		Total Direct Deposits	<u>0.00</u>		
Net Pay	1,738.36	Total Check Amount	1,738.36		

Payroll Summary Register

Town of Friday Harbor

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Department Summary

Packet PYPKT00488 - 2026-07 Payroll
Payroll Set 01 - Payroll Set 01
Department Administration - Administration

Pay Period: 7/1/2026 - 7/31/2026

Total Earnings	<u>41,950.72</u>	Total Benefit Allowance	<u>60.00</u>	Input Type	Count
Total Deductions	<u>8,044.97</u>	Total Employer Expenses	<u>12,631.29</u>	Regular	4
Total Taxes	<u>6,956.26</u>				
		Total Direct Deposits	<u>26,949.49</u>		
Net Pay	26,949.49	Total Check Amount	0.00		

Department CDP - Community Development & Planning

Total Earnings	<u>30,012.59</u>	Total Benefit Allowance	<u>45.00</u>	Input Type	Count
Total Deductions	<u>2,798.34</u>	Total Employer Expenses	<u>11,030.53</u>	Regular	4
Total Taxes	<u>4,627.93</u>				
		Total Direct Deposits	<u>22,586.32</u>		
Net Pay	22,586.32	Total Check Amount	0.00		

Department ElectedMayor/Council - Elected Mayor/Council

Total Earnings	<u>4,874.02</u>	Total Benefit Allowance	<u>0.00</u>	Input Type	Count
Total Deductions	<u>32.78</u>	Total Employer Expenses	<u>410.59</u>	Regular	6
Total Taxes	<u>852.25</u>				
		Total Direct Deposits	<u>3,435.11</u>		
Net Pay	3,988.99	Total Check Amount	553.88		

Department Finance - Finance

Total Earnings	<u>19,897.92</u>	Total Benefit Allowance	<u>90.00</u>	Input Type	Count
Total Deductions	<u>2,171.41</u>	Total Employer Expenses	<u>5,881.79</u>	Regular	3
Total Taxes	<u>3,753.01</u>				
		Total Direct Deposits	<u>13,973.50</u>		
Net Pay	13,973.50	Total Check Amount	0.00		

Packet PYPKT00488 - 2026-07 Payroll

Pay Period: 7/1/2026 - 7/31/2026

Payroll Set 01 - Payroll Set 01

Department Public Works Adminis - Public Works Administration

Total Earnings	<u>39,205.80</u>	Total Benefit Allowance	<u>180.00</u>	Input Type	Count
Total Deductions	<u>3,682.87</u>	Total Employer Expenses	<u>13,169.32</u>	Regular	5
Total Taxes	<u>7,614.97</u>				
		Total Direct Deposits	<u>22,805.25</u>		
Net Pay	27,907.96	Total Check Amount	5,102.71		

Department Refuse - Refuse

Total Earnings	<u>29,478.32</u>	Total Benefit Allowance	<u>90.00</u>	Input Type	Count
Total Deductions	<u>7,401.84</u>	Total Employer Expenses	<u>10,939.98</u>	Regular	4
Total Taxes	<u>5,424.67</u>				
		Total Direct Deposits	<u>16,651.81</u>		
Net Pay	16,651.81	Total Check Amount	0.00		

Department Sewer - Sewer

Total Earnings	<u>35,948.12</u>	Total Benefit Allowance	<u>150.00</u>	Input Type	Count
Total Deductions	<u>4,179.47</u>	Total Employer Expenses	<u>14,588.37</u>	Regular	5
Total Taxes	<u>7,138.40</u>				
		Total Direct Deposits	<u>24,630.25</u>		
Net Pay	24,630.25	Total Check Amount	0.00		

Department Street - Street

Total Earnings	<u>27,321.92</u>	Total Benefit Allowance	<u>60.00</u>	Input Type	Count
Total Deductions	<u>2,605.51</u>	Total Employer Expenses	<u>10,244.83</u>	Regular	5
Total Taxes	<u>4,668.62</u>				
		Total Direct Deposits	<u>18,309.43</u>		
Net Pay	20,047.79	Total Check Amount	1,738.36		

Packet PYPKT00488 - 2026-07 Payroll
Payroll Set 01 - Payroll Set 01
Department Water - Water

Pay Period: 7/1/2026 - 7/31/2026

Total Earnings	<u>55,322.62</u>	Total Benefit Allowance	<u>340.00</u>	Input Type	Count
Total Deductions	<u>10,625.76</u>	Total Employer Expenses	<u>22,036.41</u>	Regular	7
Total Taxes	<u>9,560.72</u>				
		Total Direct Deposits	<u>35,136.14</u>		
Net Pay	35,136.14	Total Check Amount	0.00		

Payroll Summary Register

Town of Friday Harbor
7/30/2026 1:46:59 PM

Payroll Summary

Packet PYPKT00488 - 2026-07 Payroll
Payroll Set 01 - Payroll Set 01
Department All - All Department Codes

Pay Period: 7/1/2026 - 7/31/2026

Employees Paid 43

Total Earnings	<u>284,012.03</u>	Total Benefit Allowance	<u>1,015.00</u>	Input Type	Count
Total Deductions	<u>41,542.95</u>	Total Employer Expenses	<u>100,933.11</u>	Regular	43
Total Taxes	<u>50,596.83</u>				
		Total Direct Deposits	<u>184,477.30</u>		
Net Pay	191,872.25	Total Check Amount	7,394.95		

Town of Friday Harbor

PO Box 219 / Friday Harbor / WA / 98250

(360) 378-2810 / fax (360) 378-2380 / www.fridayharbor.org

MEMO

To: Town Council

From: Ryan Ericson, Community Development Director

Date: July 31, 2026; revised August 03, 2026

Re: Proposed Amendments to FHMC – Establishing Permanent Transient Accommodation Use Regulations through an Administrative Use Permit Process, updating the fee schedule, and

A public hearing has been noticed for the August 6, 2026, Town Council to provide an opportunity to hear public comments on the Transient Accommodation and minor conditional use development regulations. In your packet you will find the public hearing draft of Ordinance 1841. Town Staff has made changes to the last workshop draft provide in the July 2, 2026, Council Packet. In the document a single strike out is a deletion, double strikeout means the wording was moved to a new section, single underline means new language, and double underline means that the wording is existing and moved to that location.

Section 1. Simplified to redacting Transient Accommodations from permitted uses.

Section 2. Moved for order of operations to remove the transient accommodations from permitted uses and establish a new section with transient accommodations as a minor conditional use.

Section 3. No change to language. Formatted to show strike-out and underline.

Section 4. No change to language. Formatted differently.

Section 5. Split into two sections 5 & 6. Added label general and limitation for consistency with Chapter 17.64 Variances.

Section 6. Moved process limitation to purpose; otherwise, no change.

Section 7. Separated into different sections Conditions-Penalties and Time limits. Formatted to show strike-out underline .

Section 8. Amended time limit wording for clarity.

Section 9. Formatted to show strike-out and underline.

Subsection A. No Change

Subsection B. Added residential-nontransient as an allowed use to offset new transient floor area.

Subsection C. No change.

Subsection D. No change.

Subsection E. No change.

Subsection F. Amended language to provide clarity. Added subsection G for new buildings and remodeling existing mixed use buildings in the historic downtown district to have specific first floor and pedestrian level standards. Removed subsection H a distinction on cooking facilities not necessary. A Town interpretation will be published that indicates microwaves, tea kettles, and coffee

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machines are considered room amenities and not cooking facilities or kitchenettes.

Section 10. New definition of kitchenette

Section 11. New definition for “sleeping unit” that is a specific use in the International Building Code.

Section 12. Amends definition of transient accommodation, moving the pedestrian level language to Section 9 (G).

Section 13. Amends Chapter 20.16 Approvals to add Minor Conditional Use. A correction in the code added Determination of Significance requires public notice.

Section 14. No change.

Section 15. Added new definition of Mixed-use Floor Area”

Section 16. No change.

Town Staff is seeking a motion to develop findings of fact and conclusions of law.

Preferred Motion:

“I move that Town Council direct Town Staff to compose the findings of fact and conclusions of law for Ordinance 1841 with a determination of Town Council approval.”

ORDINANCE NO. 1841

AN ORDINANCE amending portions of Ordinance No. 1119, Ordinance No. 1172, Ordinance No. 1219, Ordinance No. 1372, Ordinance 1504, Ordinance No. 1520, Ordinance No. 1802, Title 17, and Title 20 of the Friday Harbor Municipal Code, relating to Transient Accommodations, amending Districts and Uses, Off-Street Parking and Loading, Conditional Use Permits, and Project Permit Review Procedures.

BE IT ORDAINED by the Council of the Town of Friday Harbor,

SECTION 1. Section 39K of Ordinance No. 1172 and FHMC Section 17.32.020 are hereby amended to redact "Transient accommodations" from permitted uses.

SECTION 2. A new section is added to Ordinance 1172 and FHMC Chapter 17.32, to be codified as 0.025, to read as follows:

"Minor Conditional Use

Minor conditional use in the commercial zone shall be as follows:

A. Transient Accommodation"

SECTION 3. Section 69 of Ordinance 1172, Section 3 of Ordinance 1520, and FHMC Section 17.52.030 are hereby amended to read as follows:

"Conditional uses.

A. Conditional uses in a light industrial zone shall be as follows:

A.1. Public and private utility structures;

~~B. 2. Equipment maintenance and repair performed outdoors; and~~

~~C. 3. Activities of a marijuana processor or marijuana producer after such activities have been duly licensed by the state of Washington pursuant to Chapter 314-55 WAC.~~

~~D. Any use not expressly permitted in another zone or allowed by conditional use in another zone.~~

B. All conditional uses under this chapter are subject to the conditional use process and criteria set forth in Chapter 17.80 FHMC."

SECTION 4. Section 13 of Ordinance No. 1802 and the Use Space Table within FHMC Section 17.68.030(B) are hereby amended to redact "Residential-transient" and replace with "transient accommodation" to read as follows:

~~"Residential-transient~~ transient accommodation – 1 per dwelling unit or sleeping unit"

SECTION 5. Section 106 of Ordinance 1172 and FPMC Section 17.80.010 are hereby amended to read as follows:

"Purpose.

- A. General. The conditional use permit procedure is intended to provide an opportunity for flexibility in applying the use regulations of this title by allowing for a greater range of uses. The Minor Conditional Use Permit is intended to provide an administrative approval process for specific uses that can meet objective performance standards without a public hearing."
- B. Limitation. ~~except that conditional use permits shall not be granted to allow uses which are not listed as conditional uses for the zone nor to allow the expansion of nonconforming uses~~

SECTION 6. Section 107 of Ordinance 1172 and FPMC Section 17.80.020 are hereby amended read as follows:

"Authority.

- A. The town council shall have the authority to grant or deny conditional use permits, ~~except that conditional use permits shall not be granted to allow uses which are not listed as conditional uses for the zone nor to allow the expansion of nonconforming uses.~~
- B. The Land Use Administrator shall have the authority to grant or deny Minor Conditional Use Permits for uses expressly designated as such in this Title. The Administrator shall apply the criteria set forth in FPMC 17.80.030."

SECTION 7. Section 109 of Ordinance 1172, Section 4 of Ordinance No. 1520, and FPMC Section 17.80.040 are hereby amended to read as follows:

"Conditions – Penalties.

- A. The town council or Land Use Administrator may impose reasonable conditions to ensure that the use, if granted, will meet the criteria set forth above, limit the term of the use, and require such bonds or other security devices as may be reasonably necessary to ensure continued compliance with the conditions of the use permit."

SECTION 8. Section 17 of Ordinance No. 1372 and FPMC section 17.80.050 are here by amended to read as follows:

"Time limits.

A. The use activity approved by a conditional use permit must begin to occur on the subject property within two years from the date the permit is granted, failing which the permit is void and the use activity, if thereafter occurring, will be illegal. The approving authority is authorized to grant, in writing, a single one-year extension when all the following criteria are met:

1. A complete application for a construction permit has been submitted within the two-year period; and

2. The applicant has requested the extension in writing prior to expiration of the two-year period and justifiable cause for the delay has been shown.

D. Conditional Use Permits. If a use or activity authorized by a conditional use permit ceases for a period of 12 months the conditional use permit shall be considered expired; subsequent resumption of that use or activity shall require a new minor conditional use permit or a conditional use permit, as applicable."

SECTION 9. A new section is added to Ordinance 1172 and FPMC Chapter 17.80 to be codified as Section .060 to read as follows:

"Transient Accommodation Development Standards.

A. Eligibility. Transient Accommodation(s) require a Minor Conditional Use Permit and are only allowed to be sited in structures in the Commercial Zone where the sleeping uses or guest rooms are located fully within a structure for which a certificate of occupancy was issued after [Effective date of Ordinance].

B. Prohibition on Conversions. The conversion of existing gross floor area from residential (including workforce housing), retail, or general commercial use to transient use is strictly prohibited, unless equivalent new gross floor area is provided for commercial/retail/residential-nontransient.

C. Prohibition on Demolition. Demolition of existing commercial or retail structures is prohibited to establish transient accommodation(s).

D. Parking. All transient uses shall provide a minimum of one (1) off-street parking space per dwelling unit or sleeping unit as required under FPMC 17.68.030(B).

E. Parking Incentives. All required parking must be provided on-site or within 200 feet via a recorded parking easement per FPMC 17.68.030(E)(1). No additional incentives for parking are allowed.

F. Mixed-use. All new buildings shall be mixed-use. The maximum mixed use floor area for transient accommodation(s) is 0.4:1.

G. First Floor or Pedestrian Level. All new buildings or mixed-use redevelopment that include transient accommodation(s) shall meet the following:

1. The first floor or pedestrian level shall contain commercial use(s) other than transient accommodation(s) with a minimum mixed use floor area of 0.2:1.
2. All new buildings or mixed-use redevelopment in the historic downtown district
 - a. 100% of frontage shall be non-transient commercial use.
 - b. Buildings that have a common wall on both sides may have a single door to provide a means of egress to the second story.
 - c. Transient accommodation(s) are not allowed on the first floor or pedestrian levels.
3. Outside of the historic downtown district for transient accommodation on the first floor or pedestrian level there shall be a minimum of four units within the development under the same ownership.

SECTION 10. Section 6 of Ordinance 1172 and FHMC section 17.08.110 are hereby amended to add a definition of “kitchenette” to read:

“Kitchenette” means a scaled down food preparation area that is limited to a sink, microwave, a maximum two burner range, coffee maker, electric kettle, or a 10 cu. ft. or less refrigerator.

SECTION 11. Section 6 of Ordinance 1172 and FHMC section 17.08.190 are hereby amended to add a definition of “sleeping unit” to read:

“Sleeping Unit” means a room or space in which people sleep, which can also include permanent provisions for living, eating, and either sanitation or kitchenette but not both.

SECTION 12. Section 6 of Ordinance 1172 and FHMC section 17.08.200 are hereby amended to read as follows:

“Transient accommodations” means the rental of any building or portion thereof used for the purpose of providing lodging for periods of less than 30 days. ~~For rentals on the first floor or pedestrian levels, there shall be a minimum of four units within the development under the same ownership.~~

SECTION 13. Section 16 of Ordinance 1119, Section 4 Ordinance 1219, Section 3 Ordinance 1504, and FHMC Section 20.16.010 subsection A. and subsection C. are hereby amended to read:

“Administrative approvals

A.

~~5. Determination of significance (DS) as required by SEPA and Chapter 18.04 FHMC”~~

C. The administrator shall issue, approve, approve with conditions, or deny the following development permits, subject to the notice and appeal requirements of this title:

1. Short subdivisions;

2. Binding Site Plans; Substantial development (shoreline) permit revisions

3. Substantial development (shoreline) permit revisions; Determination of nonsignificance (DNS) or determination of mitigated nonsignificance (MDNS) under SEPA

4. Determination of nonsignificance (DNS) or determination of mitigated nonsignificance (MDNS) under SEPA; Determination that a final environmental impact statement is adequate

5. Determination of significance (DS) as required by SEPA and Chapter 18.04 FHMC”

6. Determination that a final environmental impact statement is adequate; Determination of qualification for historic preservation incentive program; and

7. Determination of qualification for historic preservation incentive program; and

8. Minor Conditional Use.

SECTION 14. The Master Fee Schedule for Land Use Fees is hereby amended to add a new fee line item to read as follows:

"Minor Conditional Use Permit (MCUP) – \$700.00

Note: This fee covers administrative review of structural eligibility and mandatory parking compliance."

SECTION 15. Section 6 of Ordinance 1172 and FHMC section 17.08.130 are hereby amended to add a definition for “mixed-use floor area” ratio to read:

“Mixed-Use Floor Area (MUFA)” means the ratio of the total gross floor area of a Title 17 land use within a mixed-use accbuilding compared to the total floor area of the building.”

SECTION 16. Effective Date.

This ordinance shall become effective upon publication in accordance with State law.

ADOPTED this ___th day of August 2026.

ADOPTED this

TOWN OF FRIDAY HARBOR

Evan Perrollaz, Mayor

SEAL of the
Town of Friday Harbor

ATTEST:

Jennifer Krembs, Town Clerk

RESOLUTION NO. 3038

**A RESOLUTION BY THE COUNCIL OF THE TOWN OF FRIDAY HARBOR AUTHORIZING
THE MAYOR TO EXECUTE CHANGE ORDER NO. 1 FOR THE FENCE REPLACEMENT
AT THE PUBLIC PARKING LOT LOCATED AT 330 SPRING STREET.**

WHEREAS, pursuant to Resolution No. 3035 dated July 16, 2026, the Town authorized a contract with Discount Fence for the fence replacement at the Public Parking Lot located at 330 Spring Street; and

WHEREAS, Change Order No. 1 replaces two additional damaged fence sections along Spring Street that connect to both the new chain link fence section, and the existing chain link fence for an increase of \$2,000.00 plus an estimated 8.65% sales tax of \$173.00 for a total increase of \$2,173.00; and

WHEREAS, the Public Works Director recommends approval of Change Order No. 1;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Friday Harbor the Mayor is authorized to execute Change Order No. 1 for the Town Public Parking Lot Improvement Project in the amount of \$2,000.00 plus an estimated 8.65% sales tax of \$173.00 for an estimated total of \$2,173.00 and a new contract total amount of \$16,813.59, including 8.65% sales tax attached hereto as Exhibit A.

DULY PASSED AND ADOPTED this 6th day of August 2026.

TOWN OF FRIDAY HARBOR

Evan Perrollaz, Mayor

SEAL of the
Town of Friday Harbor
ATTEST:

Jennifer M. Krembs, Town Clerk



DISCOF*86202

2236 Pacific St.
 Bellingham WA 98267
 (360) 873-4005 – Main Office
 Email: info@discountfencewa.com

Small, Disadvantaged Business
 Minority Woman Business Enterprise
<http://www.discountfencewa.com>

July 29, 2026

To: Public Works Director, Town of Friday Harbor, publicworks@fridayharbor.org
 Re: **Parking Lot Fence Replacement Project 2026 – CHANGE ORDER #1 (CO1)**

Per your email, below is pricing to add the two new sections of fence to this project:

Additional Fence Section #1

- Install approximately **24 LF of 6' galvanized chain link fence** with **9 ga., 2" mesh** (no slats).
- Furnish and install **two (2) new 2" line posts**.
- Reuse the existing terminal post at the end of the current line of fence, converting it to a corner/terminal post for the additional section.
- Install new top rail, bottom tension wire, and pressed steel fittings.

Additional Fence Section #2

- Install approximately **16 LF of 6' galvanized chain link fence** with **9 ga., 2" mesh** (no slats).
- Reuse the existing embedded posts.
- Install new top rail, post caps as needed, and pressed steel fittings.

Based on the above scope, and **assuming this work can be completed during the same mobilization as the remainder of the project**, the cost for this change order would be:

Change Order Amount: \$2,000.00 plus 8.65% tax (\$173.00) - Total Change Order Amount: \$2,173.00

This pricing is based on the following assumptions:

- No additional terminal posts are required beyond those identified above.
- No brace and truss assemblies are required.
- No additional line posts are required beyond the two (2) identified for the 24 LF section.
- The work is completed during our currently planned trip to the project site, with no additional mobilization or travel required.

If field conditions require additional terminal posts, brace and truss assemblies, additional posts, or an additional trip to the site, those items would be addressed as additional costs.

Based on the scope described in your email, the revised contract amount would increase by:

\$2,000.00 plus tax, 8.6%tax (\$173.00) - Total Change Order Amount: \$2,173.00

Please let us know if you have any questions. Thank you!

Missy Lee, Owner
 Discount Fence
 (360) 873-4005

Public Parking Lot Project – Change Order for fence upgrades on Spring Street

Mike Liptack – Public Works Director



Public Works

Northeast Side



Southwest Side



TOWN OF FRIDAY HARBOR

Lawson Dam Replacement –
impacts to Aug1 and town water supply
infrastructure

Mike Liptack – Public Works Director



Public Works

TOWN OF FRIDAY HARBOR

Lawson Dam Replacement –

- 4 years in permitting – Town notified 6/10
- First estimate 7/17 , full costing 8/3
- DOH approval earlier this year
- Aug 1 supply line – current status

Fiberglass 10” main (Fibrex) – 2x cost

Ductile iron pipe through dam

Pipe displacements

Pipe anchors



Public Works

TOWN OF FRIDAY HARBOR



Public Works

TOWN OF FRIDAY HARBOR



Public Works

TOWN OF FRIDAY HARBOR



Public Works

TOWN OF FRIDAY HARBOR

Bids/Proposals

- Two new valves
- One new air release
- HDPE vs. Ductile Iron vs. Fibreglass pipe
- Pipe through dam – 2 choices
 - Return existing ductile– \$0
 - Replace – \$21,250 K
- Pipe across pond and valves – \$52.5K



Public Works

RESOLUTION NO. 3039

**A RESOLUTION BY THE COUNCIL OF THE TOWN OF FRIDAY HARBOR AUTHORIZING
A CONTRACT WITH LAWSON CONSTRUCTION, INC. FOR WATER SUPPLY
INFRASTRUCTURE ASSOCIATED WITH THE LAWSON DAM AND POND DRAINING
PROJECT.**

WHEREAS, the Town maintains water augmentation infrastructure for “Aug No. 1” that passes through the Lawson Pond Dam and Lawson Pond; and

WHEREAS, to meet regulatory approval Lawson Dam is being replaced during a limited window during the dry season which necessitates replacing more than 500 feet of old water line, valves, and air release valves exposed in this project; and

WHEREAS, the Town solicited proposals from Lawson Construction, Inc. to replace this infrastructure while the Dam is being rebuilt; and

WHEREAS, it is the recommendation of the Public Works Director that the bid be accepted for the replacement of the water line, valves, and air release valves through the pond and dam for \$73,750.00, plus estimated sales tax of \$6,379.38, for a total contract amount of \$80,129.38;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Friday Harbor as follows:

1. The bid for water infrastructure replacement at Lawson Dam and Pond is awarded to Lawson Construction, Inc.
2. The Mayor is authorized to enter into contract with Lawson Construction Inc. for a total contract amount of \$80,129.38.

Said agreement and proposal are attached hereto.

DULY PASSED AND ADOPTED this 6th day of August 2026.

TOWN OF FRIDAY HARBOR

Evan Perrollaz, Mayor

SEAL of the
Town of Friday Harbor
ATTEST:

Jennifer M. Krembs, Town Clerk



CONTRACT FOR SMALL WORKS

Between: Town of Friday Harbor and Lawson Construction, Inc.
Services: Replace water supply pipe and valves at Lawson Pond
Commencing: August 5, 2026
Terminating: December 5, 2026
Amount: Amount not to exceed \$80,129.38, including sales tax.

THIS AGREEMENT, made and entered into by and between the **Town of Friday Harbor**, a Washington municipal corporation (the “Town”) and Lawson Construction Inc., a Washington corporation, (the “Contractor”).

RECITALS

WHEREAS, the Town desires to contract with the Contractor to replace the water main and associated valves across Lawson Pond; and

WHEREAS, pursuant to the invitation of the Town, the Contractor filed a proposal to perform the above-mentioned work; and

WHEREAS, the Town has determined that the Contractor’s offer was the lowest responsive and responsible quote submitted;

NOW THEREFORE, in consideration of the terms and conditions contained in this contract, the parties covenant and agree as follows:

1. Scope of Work to be performed. The Town shall obtain all permits for the project. The Contractor shall secure the needed equipment, and provide the necessary services, in accordance with and as described in the attached scope of work and shall perform any alterations in or additions to the work as provided under this contract. The Contractor shall provide and bear the expense of all equipment, work and labor of any sort whatsoever that may be required for completing the work provided for in this contract, unless otherwise specified in the attached scope of work (**Exhibit A**).

2. Contract Documents. The contract between the parties includes this contract along with the attached scope of work and project quote (Exhibit A), hereby incorporated by reference and made a part of this contract as if set forth in full, and shall be referred to herein as the “Contract Documents”.

3. Town Responsibility for Payment. The Town agrees to pay the Contractor for the actual work completed according to the attached payment schedule in Exhibit A. Payments may be adjusted in the event of any reduction in the level of service. Such payments will be negotiated between the Town and Contractor prior to payment.

- 4. Time of Performance/Term of Contract.** Work shall start no later than August 5, 2026, and shall be continued until the scope of work described in Exhibit A is completed or by December 5, 2026.
- 5. Warranties/Guaranty.**
- 5.1. The Contractor warrants to the Town that the work will conform with the requirements of the Contract Documents, and shall be workmanlike in performance.
- 5.2. The Contractor for him/herself, and for his/her heirs, executors, administrators, successors and assigns, does hereby agree to the full performance of all the covenants herein contained upon the part of the Contractor. Contractor shall be responsible for, and shall indemnify and hold the Town harmless from any damage or expense by reason of improper or negligent performance in fulfilling the contract terms.
- 6. Change Orders.** Changes in the scope of work (supplemental services) to be performed and/or in the amount of the fee schedule may be accomplished only by a written document, signed by the Contractor and the Town.
- 7. Insurance.** The Contractor shall procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damage to property, which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, employees or subcontractors. The Contractor shall provide a Certificate of Insurance evidencing:
- Commercial General Liability insurance written on an occurrence basis with limits no less than \$1,000,000 combined single limit per occurrence and \$2,000,000 aggregate for personal injury, bodily injury and property damage. Coverage shall include but not be limited to: blanket contractual; products/completed operations; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability.
- Any payment of deductible or self-insured retention shall be the sole responsibility of the Contractor. The Town shall be named as an additional insured on the insurance policy. The Contractor's insurance shall be primary insurance as respect the Town and the Town shall be given thirty (30) days prior written notice of any cancellation, suspension or material change in coverage.
- 8. Retainage.** Retainage ___x is waived ___ is not waived for this project. If not waived, retainage shall be held at 5%, unless 10% retainage is requested by the Contractor in lieu of contract bonds.
- 9. Contract Bonds.** A payment and performance bond ___ is waived _x_ is not waived for this project. If not waived, within 10 days of execution of this contract, the Contractor shall provide the Town with a performance and payment bond sufficient to ensure performance under this contract, or request the Town withhold 10% retainage in lieu of the contract bonds in accordance with RCW 39.08.010(3).

10. Prevailing Wages. Pursuant to RCW Chapter 39.12.040, prior to payment by the Town, the Contractor must submit - on behalf of itself and each and every subcontractor – a “Statement of Intent to Pay Prevailing Wages,” which must be approved by the Department of Labor and Industries prior to its submission. Applicable prevailing wages in effect in San Juan County on the date of execution of this contract may be found on the L&I website at <https://secure.lni.wa.gov/wagelookup/>.

11. Town Business License Required. The Contractor must obtain a Town of Friday Harbor Business License before any payment under the contract can be made.

12. Assignment/Delegation. The Contractor shall not assign this contract nor delegate any duties hereunder without prior written consent of the Town, which consent may be withheld by the Town in its sole discretion.

13. Applicable Law; Venue. This contract shall be subject to, and the Contractor shall at all times comply with, all applicable state and local laws, regulations, rules and provisions of the Town of Friday Harbor Municipal Code and ordinances of the Town of Friday Harbor. Venue for any action hereunder shall be exclusively in San Juan County.

14. Termination. This contract can be terminated by either party upon default in performance of the other party, if such default is not cured within ten (10) days of notice thereof, and upon notification of intent to terminate this contract in writing thirty (30) days prior to the date of termination. In case of default, the non-defaulting party shall have any and all remedies available to it in law or equity.

13. Notices. Any notice required by this contract may be delivered via email, in person, or mailed, certified with return receipt requested. If mailed, notice shall be deemed given upon the first business day after the date of the postmark. Notices shall be sent to the following:

TO TOWN:	TO CONTRACTOR:
Town of Friday Harbor Attn: Town Administrator PO Box 219 Friday Harbor, WA 98250 Telephone (360) 378 – 2810 Email: dkulseth@fridayharbor.org	Lawson Construction Inc. Attn: Leah Lawson 1165 West Valley Road Friday Harbor, WA 98250 Telephone (360) 378-4313 Email: leah@lawsonsj.com

15. Indemnity and Hold Harmless. The Contractor shall defend, indemnify and hold the Town, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits, including attorney fees, arising out of or in connection with the performance of this contract, EXCEPT for injuries and damages caused by the sole negligence of the Town.

Should a court of competent jurisdiction determine that this contract is Subject to RCW 4.24.115, then in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the Town, its officers, officials,

employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this contract.

16. Independent Contractor. For all purposes, the Contractor shall be deemed an independent contractor and shall not be deemed an employee of the Town.

17. Waiver. Waiver by the Town of any breach of any term or condition of this contract shall not be construed as a waiver of any other breach.

18. Attorney's Fees. In the event any action is brought by either party to enforce the terms of this contract or for breach of this contract by the other party, the parties agree that the non-prevailing party shall pay to the prevailing party reasonable attorney's fees and expert witness fees, and costs and disbursements incurred by such party.

19. Entire Contract. This contract, together with all Contract Documents referred to herein, constitutes the entire agreement between the parties hereto.

20. Binding Effect. This contract shall be binding upon the parties, their heirs, personal representatives, successors and assigns.

21. Modification. No modification of this contract shall be of any force or effect, unless in writing signed by the parties.

22. Severability. If any provision of this contract is held invalid, the remainder shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of applicable law, and shall continue in full force and effect.

23. Authority. Each individual executing this contract is duly authorized to execute and deliver this contract on behalf of the party they represent.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed as of the day and year first written above.

TOWN OF FRIDAY HARBOR:

Lawson Construction, Inc:

Evan Perrollaz, Mayor

DATE:

Thomas Lawson, Owner

DATE:



Proposal

Project Information

Owner: Town of Friday Harbor
 Contact: Shane Mason
 Address:
 City, St, Zip:
 Phone: 360-317-6224
 Email: shanem@fridayharbor.org

Contractor Information

Company: Lawson Construction, Inc.
 Address: 1165 West Valley Rd
 City, St, Zip: Friday Harbor, WA 98250
 Phone: (360)378-4313
 Email: leah@lawsonsj.com
 License #: RICHALC99P6

Project Name: Town of Friday Harbor Lawson Pond

Proposal Date: July 22, 2026

This price includes the prep, materials and labor needed for and the placement of new 10" HDPE pipe across Lawson Pond. Price also includes placing one new 10" valve on far side of pond for testing and control purposes. Additionally, weights will be used to ensure new pipe stays in place at the bottom of the pond.

****Schedule will be weather permitting. Asphalt paving will only be guaranteed when ground and air temperature is 50 degrees F and rising, weather conditions are optimal, schedule will change to accommodate weather****

*****Sub-grade compaction results must yield the same results as expected for asphalt*****

*****Anything outside of that will be at the owners/contractor's risk*****

Fifty-Two Thousand Five Hundred & no/100\$52,500.00

Estimated cost does NOT include sales tax 50% deposit is due upon signed acceptance of proposal.

Payment Policy: could be subject to progress payments, balance includes Washington State Sales Tax due upon completion. Sums over 30 days past due shall accumulate interest at the rate of 18% per year, owner will agree to pay any costs incurred to collect payment, including but not limited to attorney's fees and court costs.

Owner Signature: _____

Date of Acceptance: _____

Company Policies: All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written order and will become an extra charge over and above the estimate. All agreements contingent upon weather, accidents, or delays beyond our control. Our workers are fully covered by Workers' Compensation Insurance.

Contractor signature: _____

Note: This proposal may be withdrawn if not accepted within 30 days.



LAWSON
CONSTRUCTION, INC

Exhibit A

Proposal

Project Information

Owner: Town of Friday Harbor
Contact: Shane Mason
Address:
City, St, Zip:
Phone:
Email:

Contractor Information

Company: Lawson Construction, Inc.
Address: 1165 West Valley Rd
City, St, Zip: Friday Harbor, WA 98250
Phone: (360)378-4313
Email: leah@lawsonsj.com
License #: RICHALC99P6

Project Name: Lawson Pond

Proposal Date: August 4, 2026

This price includes all labor, equipment and materials needed to install approximately 300 linear feet of 10 HDPE pipe, from bank of Lawson Pond across new dam section with gate valve and pressure testing.

****Schedule will be weather permitting. Asphalt paving will only be guaranteed when ground and air temperature is 50 degrees F and rising, weather conditions are optimal, schedule will change to accommodate weather****

*****Sub-grade compaction results must yield the same results as expected for asphalt*****

*****Anything outside of that will be at the owners/contractor's risk*****

Twenty-One Thousand Two Hundred Fifty & no/100.....\$21,250.00

Estimated cost does NOT include sales tax 50% deposit is due upon signed acceptance of proposal.

Payment Policy: could be subject to progress payments, balance includes Washington State Sales Tax due upon completion. Sums over 30 days past due shall accumulate interest at the rate of 18% per year, owner will agree to pay any costs incurred to collect payment, including but not limited to attorney's fees and court costs.

Owner Signature: _____

Date of Acceptance: _____

Company Policies: All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written order and will become an extra charge over and above the estimate. All agreements contingent upon weather, accidents, or delays beyond our control. Our workers are fully covered by Workers' Compensation Insurance.

Contractor signature: _____

Note: This proposal may be withdrawn if not accepted within 30 days.

RESOLUTION NO. 3039 (option B)

**A RESOLUTION BY THE COUNCIL OF THE TOWN OF FRIDAY HARBOR AUTHORIZING
A CONTRACT WITH LAWSON CONSTRUCTION, INC. FOR WATER SUPPLY
INFRASTRUCTURE ASSOCIATED WITH THE LAWSON DAM AND POND DRAINING
PROJECT.**

WHEREAS, the Town maintains water augmentation infrastructure for “Aug No. 1” that passes across Lawson Pond; and

WHEREAS, to meet regulatory approval Lawson Dam is being replaced during a limited window in the dry season which necessitates replacing 500 feet of old water line, valves, and air release valves exposed in this project; and

WHEREAS, the Town solicited proposals from Lawson Construction, Inc. to replace this infrastructure while the Dam is being rebuilt; and

WHEREAS, it is the recommendation of the Public Works Director that the bid be accepted for the replacement of the water line, valves, and air release valves across the pond for \$52,500.00, plus estimated sales tax of \$4,541.25, for a total contract amount of \$57,041.25; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Friday Harbor as follows:

1. The bid for water infrastructure replacement at Lawson Pond is awarded to Lawson Construction, Inc.
2. The Mayor is authorized to enter into contract with Lawson Construction Inc. for a total contract amount of \$57,041.25.

Said agreement and proposal are attached hereto.

DULY PASSED AND ADOPTED this 6th day of August 2026.

TOWN OF FRIDAY HARBOR

Evan Perrollaz, Mayor

SEAL of the
Town of Friday Harbor
ATTEST:

Jennifer M. Krembs, Town Clerk



CONTRACT FOR SMALL WORKS

Between: Town of Friday Harbor and Lawson Construction, Inc.
Services: Replace water supply pipe and valves at Lawson Pond
Commencing: August 5, 2026
Terminating: December 5, 2026
Amount: Amount not to exceed \$57,041.25, including sales tax.

THIS AGREEMENT, made and entered into by and between the **Town of Friday Harbor**, a Washington municipal corporation (the “Town”) and Lawson Construction Inc., a Washington corporation, (the “Contractor”).

RECITALS

WHEREAS, the Town desires to contract with the Contractor to replace the water main and associated valves across Lawson Pond; and

WHEREAS, pursuant to the invitation of the Town, the Contractor filed a proposal to perform the above-mentioned work; and

WHEREAS, the Town has determined that the Contractor’s offer was the lowest responsive and responsible quote submitted;

NOW THEREFORE, in consideration of the terms and conditions contained in this contract, the parties covenant and agree as follows:

1. Scope of Work to be performed. The Town shall obtain all permits for the project. The Contractor shall secure the needed equipment, and provide the necessary services, in accordance with and as described in the attached scope of work and shall perform any alterations in or additions to the work as provided under this contract. The Contractor shall provide and bear the expense of all equipment, work and labor of any sort whatsoever that may be required for completing the work provided for in this contract, unless otherwise specified in the attached scope of work (**Exhibit A**).

2. Contract Documents. The contract between the parties includes this contract along with the attached scope of work and project quote (Exhibit A), hereby incorporated by reference and made a part of this contract as if set forth in full, and shall be referred to herein as the “Contract Documents”.

3. Town Responsibility for Payment. The Town agrees to pay the Contractor for the actual work completed according to the attached payment schedule in Exhibit A. Payments may be adjusted in the event of any reduction in the level of service. Such payments will be negotiated between the Town and Contractor prior to payment.

- 4. Time of Performance/Term of Contract.** Work shall start no later than August 5, 2026, and shall be continued until the scope of work described in Exhibit A is completed or by December 5, 2026.
- 5. Warranties/Guaranty.**
- 5.1. The Contractor warrants to the Town that the work will conform with the requirements of the Contract Documents, and shall be workmanlike in performance.
- 5.2. The Contractor for him/herself, and for his/her heirs, executors, administrators, successors and assigns, does hereby agree to the full performance of all the covenants herein contained upon the part of the Contractor. Contractor shall be responsible for, and shall indemnify and hold the Town harmless from any damage or expense by reason of improper or negligent performance in fulfilling the contract terms.
- 6. Change Orders.** Changes in the scope of work (supplemental services) to be performed and/or in the amount of the fee schedule may be accomplished only by a written document, signed by the Contractor and the Town.
- 7. Insurance.** The Contractor shall procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damage to property, which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, employees or subcontractors. The Contractor shall provide a Certificate of Insurance evidencing:
- Commercial General Liability insurance written on an occurrence basis with limits no less than \$1,000,000 combined single limit per occurrence and \$2,000,000 aggregate for personal injury, bodily injury and property damage. Coverage shall include but not be limited to: blanket contractual; products/completed operations; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability.
- Any payment of deductible or self-insured retention shall be the sole responsibility of the Contractor. The Town shall be named as an additional insured on the insurance policy. The Contractor's insurance shall be primary insurance as respect the Town and the Town shall be given thirty (30) days prior written notice of any cancellation, suspension or material change in coverage.
- 8. Retainage.** Retainage ___x is waived ___ is not waived for this project. If not waived, retainage shall be held at 5%, unless 10% retainage is requested by the Contractor in lieu of contract bonds.
- 9. Contract Bonds.** A payment and performance bond ___ is waived _x_ is not waived for this project. If not waived, within 10 days of execution of this contract, the Contractor shall provide the Town with a performance and payment bond sufficient to ensure performance under this contract, or request the Town withhold 10% retainage in lieu of the contract bonds in accordance with RCW 39.08.010(3).

10. Prevailing Wages. Pursuant to RCW Chapter 39.12.040, prior to payment by the Town, the Contractor must submit - on behalf of itself and each and every subcontractor – a “Statement of Intent to Pay Prevailing Wages,” which must be approved by the Department of Labor and Industries prior to its submission. Applicable prevailing wages in effect in San Juan County on the date of execution of this contract may be found on the L&I website at <https://secure.lni.wa.gov/wagelookup/>.

11. Town Business License Required. The Contractor must obtain a Town of Friday Harbor Business License before any payment under the contract can be made.

12. Assignment/Delegation. The Contractor shall not assign this contract nor delegate any duties hereunder without prior written consent of the Town, which consent may be withheld by the Town in its sole discretion.

13. Applicable Law; Venue. This contract shall be subject to, and the Contractor shall at all times comply with, all applicable state and local laws, regulations, rules and provisions of the Town of Friday Harbor Municipal Code and ordinances of the Town of Friday Harbor. Venue for any action hereunder shall be exclusively in San Juan County.

14. Termination. This contract can be terminated by either party upon default in performance of the other party, if such default is not cured within ten (10) days of notice thereof, and upon notification of intent to terminate this contract in writing thirty (30) days prior to the date of termination. In case of default, the non-defaulting party shall have any and all remedies available to it in law or equity.

13. Notices. Any notice required by this contract may be delivered via email, in person, or mailed, certified with return receipt requested. If mailed, notice shall be deemed given upon the first business day after the date of the postmark. Notices shall be sent to the following:

TO TOWN:	TO CONTRACTOR:
Town of Friday Harbor Attn: Town Administrator PO Box 219 Friday Harbor, WA 98250 Telephone (360) 378 – 2810 Email: dkulseth@fridayharbor.org	Lawson Construction Inc. Attn: Leah Lawson 1165 West Valley Road Friday Harbor, WA 98250 Telephone (360) 378-4313 Email: leah@lawsonsj.com

15. Indemnity and Hold Harmless. The Contractor shall defend, indemnify and hold the Town, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits, including attorney fees, arising out of or in connection with the performance of this contract, EXCEPT for injuries and damages caused by the sole negligence of the Town.

Should a court of competent jurisdiction determine that this contract is Subject to RCW 4.24.115, then in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the Town, its officers, officials,

employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this contract.

16. Independent Contractor. For all purposes, the Contractor shall be deemed an independent contractor and shall not be deemed an employee of the Town.

17. Waiver. Waiver by the Town of any breach of any term or condition of this contract shall not be construed as a waiver of any other breach.

18. Attorney's Fees. In the event any action is brought by either party to enforce the terms of this contract or for breach of this contract by the other party, the parties agree that the non-prevailing party shall pay to the prevailing party reasonable attorney's fees and expert witness fees, and costs and disbursements incurred by such party.

19. Entire Contract. This contract, together with all Contract Documents referred to herein, constitutes the entire agreement between the parties hereto.

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23. Authority. Each individual executing this contract is duly authorized to execute and deliver this contract on behalf of the party they represent.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed as of the day and year first written above.

TOWN OF FRIDAY HARBOR:

Lawson Construction, Inc:

Evan Perrollaz, Mayor

DATE:

Thomas Lawson, Owner

DATE:



Proposal

Project Information

Owner: Town of Friday Harbor
 Contact: Shane Mason
 Address:
 City, St, Zip:
 Phone: 360-317-6224
 Email: shanem@fridayharbor.org

Contractor Information

Company: Lawson Construction, Inc.
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 Phone: (360)378-4313
 Email: leah@lawsonsj.com
 License #: RICHALC99P6

Project Name: Town of Friday Harbor Lawson Pond

Proposal Date: July 22, 2026

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Date of Acceptance: _____

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Contractor signature: _____

Note: This proposal may be withdrawn if not accepted within 30 days.